



UNITED NATIONS



Economic Commission for Latin America and the Caribbean
Subregional Headquarters for the Caribbean

National training workshop on capacity-building
for the collection of data
Grand Turk, Turks and Caicos Islands
1–3 November 2011

LIMITED
LC/CAR/L.364
8 November 2011
ORIGINAL: ENGLISH

**EVALUATION REPORT
NATIONAL TRAINING WORKSHOP ON CAPACITY-BUILDING
FOR THE COLLECTION OF DATA**

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A. INTRODUCTION

1. The strengthening of institutional mechanisms for the advancement of women was one of the critical areas in the Beijing Platform for Action. In adopting the Platform for Action, governments agreed to a common development agenda with gender equality and women's empowerment as underlying principles. The development of national gender policies was identified as a concrete action to strengthen the role of institutional mechanisms in implementing the Platform for Action.

2. The Platform for Action outlined the role of national machineries in promoting the status of women and gender equality, namely, the mandate to support mainstreaming gender in all government policies and programmes. Strategic objective H.3 promoted actions by a variety of key stakeholders to generate and disseminate gender-disaggregated data and information for planning and evaluation. National statistical offices, together with relevant governmental and United Nations agencies in their respective areas of responsibility, were called upon to ensure that statistics were collected, compiled, analyzed and presented by sex and age and reflected problems, issues and questions related to women and men in society, they were also requested to collect, compile, analyze and present, on a regular basis, data disaggregated by age, sex, socio-economic and other relevant indicators, for utilization in policy and programme planning and implementation.

3. In addition to the 1995 Beijing Declaration and Platform for Action, member and associate members of the Economic Commission for Latin America and the Caribbean, Caribbean Development and Cooperation Committee (ECLAC/CDCC), were also signatories to the 2000 United Nations Millennium Development Goals Declaration, and have committed to pursuing and achieving the United Nations Millennium Development Goals, a common set of goals and targets to bring all people up to minimum acceptable standards of human development by 2015.

4. Caribbean countries, despite a number of capacity-building initiatives, continued to face difficulties in addressing additional demands of monitoring and measuring progress created by the goals and other global commitments. Therefore, it was imperative to carry out activities to ensure the further building/strengthening of institutional capabilities for generating reliable social, economic and environmental statistics in the Caribbean.

5. Within that context, and through the project "Strengthening the capacity of National Statistical Offices (NSOs) in the Caribbean Small Island Developing States to fulfil the MDGs and other Internationally Agreed Development Goals (IADGs)", ECLAC intended to address the challenge with a view to building and strengthening institutional capabilities for generating and compiling reliable social and economic statistics in the Caribbean subregion. On completion of the project, it was anticipated that Caribbean governments would be better able to measure progress towards those goals, report on them and apply evidence-based approaches to national policymaking and planning.

6. Within the objectives of that project, ECLAC Subregional Headquarters for the Caribbean, in collaboration with the Government of the Turks and Caicos Islands through the Ministry of Home Affairs and Public Safety and Gender Affairs Unit, convened a national training workshop on capacity-building for the collection of data in the Grand Turk, from 1 to 3 November 2011, to build the capacity of government officials and other relevant stakeholders to generate reliable statistical data. The overall goal of the national training workshop was to improve national level capacity to develop social policies, particularly a national gender policy to promote gender equality through the collection of relevant data.

B. SUMMARY OF EVALUATION

7. The ensuing summary presents the views expressed by participants through an anonymous evaluation which was administered at the conclusion of the meeting. The evaluation assessed various aspects of the workshop and comprised 14 items which took the form of both open-ended and rating scale questions. A copy of the evaluation questionnaire is annexed to this report.

8. Responses were received from 16 of the 24 participants of the workshop; thus, the views captured in this summary are representative of the group of 16 participants.

1. Attendance

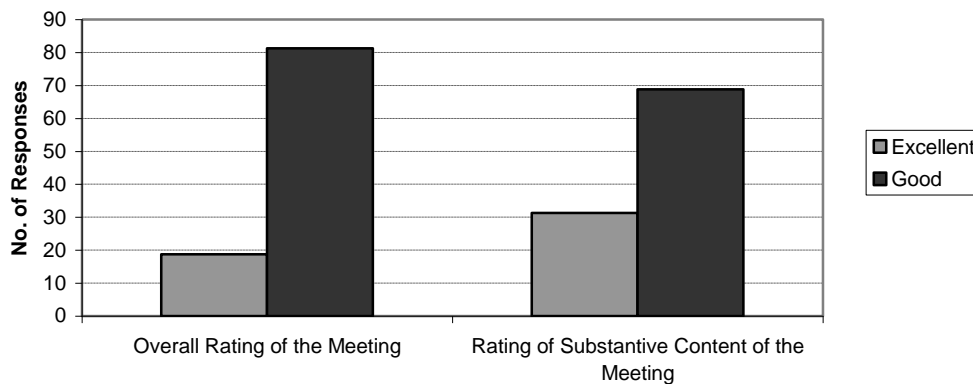
9. Participants represented various government ministries and departments. In addition, there were three facilitators from the Government of the Turks and Caicos Islands. The participants comprised of 17 (70.8%) women and 7 (29.2%) men from the various local government offices.

2. Substantive content and usefulness of the workshop

10. For this section of the evaluation, participants were asked to rate their overall outlook regarding the usefulness of the training workshop. Participants indicated a high level of satisfaction with that aspect of the workshop; with 3 (18.3%) of the 16 participants having rated the overall quality of the training as excellent and 13 (81.3%) rating the training as good. Similar ratings were recorded for the substantive content of the workshop; participants' ratings for that item were split between excellent (31.3%) and good (68.8%). Figure 1 displays the distribution of the responses for those two aspects of the evaluation across the 6-point scale (1= excellent, 2 =good, 3= fair, 4= poor, 5= very poor and 6= not sure/no response) used for those items.

Figure 1

Participants' feedback on the overall rating and substantive content of the meeting



11. Participants were also required to rate, along a 3-point scale, the extent to which the workshop met their expectations with 1= yes, 2= no, and 3= not sure/no response. With the exception of 4 participants who did not respond, through option 3 =not sure/no response, the remaining 12 participants indicated agreement with the statement.

12. Items 4 to 7 of the evaluation assessed the value added by the meeting through the presentations, discussions and recommendations. Participants were required to rate the items related to relevance of the

subjects presented along a continuum of 1= very relevant, 2= relevant, 3= somewhat relevant 4= not relevant, 5= not sure/no response.

13. With regard to the relevance of the training presented as it related to the work being conducted at the participants' institution, positive levels of relevance were indicated. Ratings for that item fell on the upper end of the scale; seven (43.8%) participants indicated that the training was very relevant, eight (50.0%) rated it as relevant and one (6.3%) participant rated it somewhat relevant.

14. As a follow-up to the closed-ended items, participants were asked to register their views on areas that they would like to have addressed or analyzed in greater depth, in order to improve the training workshop in terms of the subjects addressed. Of the eight participants who provided comments for that item, some shared specific concerns about the subject matter discussed at the training workshop:

- “Synergies between the departments and how they could better collaborate on collecting data”
- “More intermediate level calculations”
- “A more in-depth look at indicators

Additional suggestions were made regarding improving subjects that should have been addressed:

- “Availability of reference materials prior to the workshop”
- “More long-term methodology and infrastructure on some issues”

In terms of the usefulness of the analysis and recommendations formulated at the training workshop, participants' ratings were consistently positive with 14 (87.6%) participants selecting the ratings of very useful or useful.

15. Participants were also asked to register what specific recommendations, aspects or components they would consider incorporating into the work at their institution. Responses were as follows:

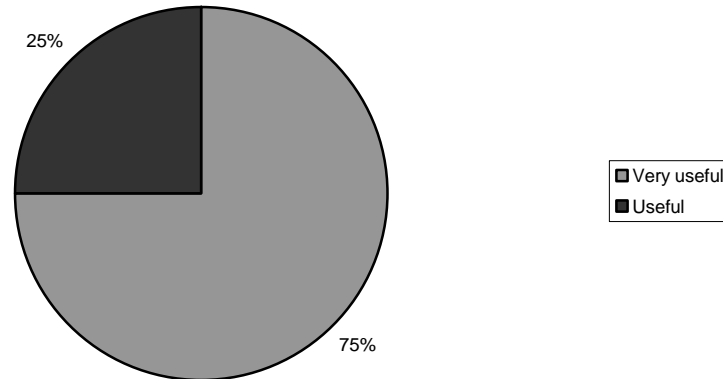
- Implementation of CSPro
- Use of data for the development of national policies
- Greater appreciation for the collection, compilation and dissemination of statistics
- Revision of data collection tools to ensure collection of relevant data is collected
- Introduce a statistical digest internally

16. With regard to the usefulness of the training in the production of reliable and disaggregated data useful for strengthening participants' capacities for the production of indicators, ratings were consistently positive with 14 (87.5%) participants selecting the combined ratings of very useful or useful.

17. The evaluation also assessed the usefulness of the meeting for engaging in discussions and exchanging experiences with representatives of other countries and institutions. Participants rated that aspect of the workshop along a 6-point scale that ranged from very useful to not sure/no response. The distribution of responses for that item is displayed in figure 2.

Figure 2

Participants' views of the usefulness of the meeting for engaging in conversations and exchanging experiences with representatives of other countries and institutions



3. Organization of the event

18. Responses to the item on rating the organization of the workshop were positive. A 6-point scale, where 1= excellent, 2 = good, 3= fair, 4= poor, 5= very poor and 6= not sure/no response, was used to evaluate the organization of the workshop in terms of four key components. The four key components used for that item were quality of the documents and materials provided, duration of the sessions and time for debate, quality of the facilities (room, sound, catering) and quality of support from the organizing division to facilitate logistics. For all components, positive ratings were selected. Ratings showed that over 50% of participants deemed those aspects of the training as excellent or good; the remaining ratings were split between fair and a few non-responses. However, the question on access to material for the training workshop and if the material had been read at the event yielded responses with only 7 (43.8%) of the 16 participants answering that they had had prior access to the material; and 6 (37.5%) out of the 7 had, in fact, read the material.

19. Additionally, based on the closed-ended responses regarding the organization of the meeting, the level of support provided by staff was one of the strengths of the workshop. The disaggregation of responses by rating for each aspect of the meeting is given in table 2.

Table 2

Participants' views on the organization of the workshop

	<i>Quality of the documents and materials provided</i>	<i>Duration of the sessions and time for debate</i>	<i>Quality of the infrastructure (room, sound, catering)</i>	<i>Quality of support from the organizing Division to facilitate logistics</i>
Excellent	3(18.8%)	4 (25%)	3 (18.8%)	3 (18.8%)
Good	9 (56.3%)	9 (56.3%)	6 (37.5%)	10 (62.5%)
Fair	2 (12.5%)	2 (12.5%)	6 (37.5%)	n/a
Poor	n/a	n/a	n/a	1 (6.3%)
Not sure/ no response	2 (12.5%)	1 (6.3%)	1 (6.3%)	2 (12.5%)

20. Based on the ratings provided to the items on the organization of the training workshop, participants were then required to identify what worked well and what areas could be improved. Participants used that opportunity to highlight both the usefulness and inefficiencies of the workshop.

Usefulness:

- “Components worked well”
- “The discussions allowed for gaps to be identified and for different departments to learn about some data requirements of other departments”
- “Discussions were very good”

Inefficiencies:

- “Length of some of the presentations were too long, especially without a break ”
- “Quality of venue”

21. A few participants, however, once again articulated their concerns about the amount of time allocated for discussions.

4. Other works by ECLAC

22. In this part of the evaluation, participants were required, through two open-ended questions, to either comment or make suggestions regarding the organizational aspect of the workshop, and any additional technical cooperation activities in the field of statistics that ECLAC should undertake in the future. The majority of participants who responded to this item identified the following:

Organizational aspects:

- “Workshop was very well coordinated”

Technical cooperation in the field of statistics:

- “Additional training for other stakeholders”
- “Perhaps a workshop on the actual use of one or more of the common database software being used in the region”

23. The final section of the evaluation asked participants whether they would like to receive more information about ECLAC publications in the field of statistics. Six (37.5%) participants responded positively and 10 (62.5%) responded negatively.

5. Conclusion

24. The evaluation provided very favourable feedback on the usefulness of the training workshop as a medium through which experts could discuss issues related to capacity-building for the collection of data for the Turks and Caicos Islands. The results also affirmed that the subject content of the workshop met the expectations of the participants. The responses also demonstrated the usefulness of the workshop in facilitating discussions and exchange amongst local representatives; and provided a practical forum for discussion among experts, regarding some of the specific issues faced by small island States and possible methods to fostering sustainable development within the subregion.

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Annex II

NATIONAL TRAINING WORKSHOP ON CAPACITY-BUILDING FOR THE COLLECTION OF DATA

Grand Turk, Turks and Caicos Islands
1 -3 November, 2011

WORKSHOP EVALUATION

In an effort to assess the effectiveness and impact of this training workshop, kindly complete the following evaluation form. Your responses will be invaluable in providing feedback on the overall workshop, identifying areas of weakness and help improve the organization of future workshops.

Sex

- Female
 Male

Country of origin: _____

Institution(s) you represent: _____

Title/Position: _____

Substantive content and usefulness of workshop

1. How would you rate the Training Workshop overall?

1. Excellent 2. Good 3. Fair 4. Poor 5. Very poor 6. Not sure/no response

2. How would you rate the substantive content of the Training Workshop?

1. Excellent 2. Good 3. Fair 4. Poor 5. Very poor 6. Not sure/no response

3. Did the workshop live up to your initial expectations?

1. Yes 2. No 3. Not sure / no response

<input type="checkbox"/> Yes <input type="checkbox"/> No

11. How would you rate the organization of the workshop? If you choose “poor” or “very poor” please explain your response so that we can take your opinion into account.

Quality of documents and materials provided	1. Excellent <input type="checkbox"/>	2. Good <input type="checkbox"/>	3. Fair <input type="checkbox"/>	4. Poor <input type="checkbox"/>	5. Very poor <input type="checkbox"/>	6. Not sure/No response <input type="checkbox"/>
Duration of the sessions and time for debate/questions	1. Excellent <input type="checkbox"/>	2. Good <input type="checkbox"/>	3. Fair <input type="checkbox"/>	4. Poor <input type="checkbox"/>	5. Very poor <input type="checkbox"/>	6. Not sure/No response <input type="checkbox"/>
Quality of the infrastructure (room, sound, catering)	1. Excellent <input type="checkbox"/>	2. Good <input type="checkbox"/>	3. Fair <input type="checkbox"/>	4. Poor <input type="checkbox"/>	5. Very poor <input type="checkbox"/>	6. Not sure/No response <input type="checkbox"/>
Quality of support from ECLAC/Government of the Turks and Caicos Islands to facilitate logistics for your participation in the event	1. Excellent <input type="checkbox"/>	2. Good <input type="checkbox"/>	3. Fair <input type="checkbox"/>	4. Poor <input type="checkbox"/>	5. Very poor <input type="checkbox"/>	6. Not sure/No response <input type="checkbox"/>

12. Based on the ratings selected above, please indicate what worked well and what could be improved.

13. Do you have any other comments or suggestions on the organizational aspects of the workshop?

14. a. What additional technical cooperation activities in the field of statistics would you suggest that ECLAC undertake in the future?

b. Would you like to receive more information about activities or publications by ECLAC in the field of statistics?

Yes

No

c. If yes, please provide your e-mail address: _____

Thank you!!

Annex III**Responses to close-ended questions**

Table A.1
Sex of Participants

	<i>Frequency</i>	<i>Percent</i>	<i>Valid Percent</i>	<i>Cumulative Percent</i>
Male	8	50.0	53.3	53.3
Female	7	43.8	46.7	100.0
Missing	1	6.3		
Total	16	100.0	100.0	

Table A.2
Overall Rating of the Meeting

	<i>Frequency</i>	<i>Percent</i>	<i>Valid Percent</i>	<i>Cumulative Percent</i>
Excellent	3	18.8	18.8	18.8
Good	13	81.3	81.3	100.0
Total	16	100.0	100.0	

Table A.3
Rating of substantive content of the Training workshop

	<i>Frequency</i>	<i>Percent</i>	<i>Valid Percent</i>	<i>Cumulative Percent</i>
Excellent	5	31.3	31.3	31.3
Good	11	68.8	68.8	100.0
Total	16	100.0	100.0	

Table A.4
Did meeting live up to initial expectations?

	<i>Frequency</i>	<i>Percent</i>	<i>Valid Percent</i>	<i>Cumulative Percent</i>
Yes	12	75.0	75.0	75.0
Not sure/ no response	4	25.0	25.0	100.0
Total	16	100.0	100.0	

Table A. 5
How relevant was the training for the work of your institution?

	<i>Frequency</i>	<i>Percent</i>	<i>Valid Percent</i>	<i>Cumulative Percent</i>
Very useful	7	43.8	43.8	43.8
Relevant	8	50.0	50.0	93.8
Somewhat relevant	1	6.3	6.3	100.0
Total	16	100.0	100.0	

Table A.6

Usefulness of the analyses and recommendations formulated at the Training workshop

	<i>Frequency</i>	<i>Percent</i>	<i>Valid Percent</i>	<i>Cumulative Percent</i>
Very useful	7	43.8	43.8	43.8
Useful	7	43.8	43.8	87.5
Not sure/no response	2	12.5	12.5	100.0
Total	16	100.0	100.0	

Table A.7

Usefulness of the training in the Production of reliable disaggregated data useful for strengthening your capacity for the production of indicators

	<i>Frequency</i>	<i>Percent</i>	<i>Valid Percent</i>	<i>Cumulative Percent</i>
Very useful	6	37.5	37.5	37.5
Useful	8	50.0	50.0	87.5
Somewhat useful	1	6.3	6.3	93.8
Not sure/no response	1	6.3	6.3	100.00
Total	16	100.0	100.0	

Table A.8

Usefulness of the workshop for engaging in conversations and exchanging experiences with representatives of other countries and institutions

	<i>Frequency</i>	<i>Percent</i>	<i>Valid Percent</i>	<i>Cumulative Percent</i>
Very useful	12	75.0	75.0	75.0
Useful	4	25.0	25.0	100.0
Total	16	100.0	100.0	

Table A.9

Did you have access to the materials for the training workshop on capacity building for the collection of data before seeing the presentations at this event?

	<i>Frequency</i>	<i>Percent</i>	<i>Valid Percent</i>	<i>Cumulative Percent</i>
Yes	7	43.8	43.8	43.8
No	9	56.3	56.3	100.0
Total	16	100.0	100.0	

Table A.9b

Did you read them?

	<i>Frequency</i>	<i>Percent</i>	<i>Valid Percent</i>	<i>Cumulative Percent</i>
Yes	6	37.5	37.5	37.5
No	10	62.5	62.5	100.0
Total	16	100.0	100.0	

Table A.10
Quality of the documents and materials provided

	<i>Frequency</i>	<i>Percent</i>	<i>Valid Percent</i>	<i>Cumulative Percent</i>
Excellent	3	18.8	18.8	18.8
Good	9	56.3	56.3	75.0
Fair	2	12.5	12.5	87.5
Not sure/no response	2	12.5	12.5	100.0
Total	16	100.0	100.0	

Table A.11
Duration of the sessions and time for debate

	<i>Frequency</i>	<i>Percent</i>	<i>Valid Percent</i>	<i>Cumulative Percent</i>
Excellent	4	25.0	25.0	25.0
Good	9	56.3	56.3	81.3
Fair	2	12.5	12.5	93.8
Not sure/ no response	1	6.3	6.3	100.0
Total	16	100.0	100.0	

Table A.12
Quality of the infrastructure (room, sound, catering)

	<i>Frequency</i>	<i>Percent</i>	<i>Valid Percent</i>	<i>Cumulative Percent</i>
Excellent	3	18.8	18.8	18.8
Good	6	37.5	37.5	56.3
Fair	6	37.5	37.5	93.8
Not sure/no response	1	6.3	6.3	100.0
Total	16	100.0	100.0	

Table A.13
Quality of support from ECLAC/Government of Turks and Caicos Islands to facilitate logistics for your participation in the event

	<i>Frequency</i>	<i>Percent</i>	<i>Valid Percent</i>	<i>Cumulative Percent</i>
Excellent	3	18.8	18.8	18.8
Good	10	62.5	62.5	81.3
Not sure/no response	2	12.5	12.5	100.0
Total	16	100.0	100.0	

Table A.15
Interest in receiving information about activities or publications by ECLAC

	<i>Frequency</i>	<i>Percent</i>	<i>Valid Percent</i>	<i>Cumulative Percent</i>
Yes	6	37.5	37.5	37.5
No	10	62.5	62.5	100.0
Total	16	100.0	100.0	