



LIMITED
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5 October 1983
ORIGINAL: ENGLISH

ECONOMIC COMMISSION FOR LATIN AMERICA
Subregional Headquarters for the Caribbean
CARIBBEAN DEVELOPMENT AND CO-OPERATION COMMITTEE
Meeting on Trade Procedures in the Caribbean
La Habana, Cuba
24-27 October 1983



PROPOSED PROGRAMME
MEETING ON IMPORT AND EXPORT TRADE PROCEDURES
IN THE CARIBBEAN
Havana, Cuba
24-27 October 1983



UNITED NATIONS

ECONOMIC COMMISSION FOR LATIN AMERICA Office for the Caribbean

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IN THE CARIBBEAN

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Monday 24 October 1983

- | | |
|--------------------|--|
| 8:30 - 9:00 A.M. | <u>Registration of Participants</u> |
| 9:00 - 10:00 A.M. | OPENING SESSION <ul style="list-style-type: none">- Welcoming address, representative of the Host Government- Objectives of the Meeting, representative of the CDCC Secretariat- Appointment of Chairpersons- Approval of the Agenda |
| 10:00 - 10:30 A.M. | COFFEE BREAK |
| 10:30 - 1:00 P.M. | FIRST WORKING SESSION <ul style="list-style-type: none">- <u>Discussion of Trade Procedures</u> (Provisional Agenda item 4)<ul style="list-style-type: none">(a) <u>National Trade Procedures Guides</u><ul style="list-style-type: none">(i) Consideration of drafts prepared by the Secretariat (Presentation by CDCC Secretariat and interventions by participants on contents of each national guide). |
| 1:00 - 2:00 P.M. | LUNCH |
| 2:00 - 5:00 P.M. | SECOND WORKING SESSION <ul style="list-style-type: none">Continuation of sub-item (a) (i)(ii) Discussion on the publication of the guides (Format, languages, funding, periodicity) |

There will be a COFFEE BREAK during the course of the session.

Tuesday 25 October 1983

9:00 A.M. - 1:00 P.M.

THIRD WORKING SESSION

(b) Simplification of national trade procedures

(Open debate covering the following topics)

- Relation between trade procedures and trade policy;
- Technical efficiency of existing procedures;
- Information flow: existing and desired;
- Relation between required documentation and Government offices involved; and
- Mechanisms to simplify trade procedures at the national level.

There will be a COFFEE BREAK during the course of this session.

1:00 - 2:00 P.M.

LUNCH

2:00 - 5:00 P.M.

FOURTH WORKING SESSION

(c) Rationalization and harmonization of trade procedures

- (i) The experience in facilitation in other regions and UNCTAD's FALPRO work, presentation by the FALPRO participant.
- (ii) The CARICOM situation, presentation by the CARICOM Secretariat.
- (iii) The non-CARICOM situation, presentations by participants from the non-CARICOM CDCC members (Cuba, Dominican Republic, Haiti, Netherlands Antilles and Suriname) centering on the feasibility of rationalizing and harmonizing trade procedures at the Caribbean level.

- (iv) The situation in the smaller Caribbean islands, presentation by the OECS Secretariat or the CDCC Secretariat.

There will be a COFFEE BREAK during the course of this session.

Wednesday 26 October 1983

9:00 A.M. - 1:00 P.M. FIFTH WORKING SESSION

Continuation of sub-item (c)

- (v) Document Formats: the UN Layout Key and other alternatives, presentation by the FALPRO participant or the CDCC Secretariat.
- (vi) Mechanisms for trade facilitation (open debate covering the following topics)
 - Common documentary formats,
 - Regular exchange of information, and
 - Collective formal measures to ease flows.

There will be a COFFEE BREAK during the course of this session.

1:00 - 2:00 P.M. LUNCH

2:00 - 5:00 P.M. SIXTH WORKING SESSION

- Institutional Strengthening
(Provisional Agenda item 5)

- (a) At the national level. Open debate on the areas of concentration.
- (b) At the subregional and regional levels. Open debate on the areas of concentration.

There will be a COFFEE BREAK during the course of this session.

Thursday 27 October 1983

9:00 A.M. - 1:00 P.M.

SEVENTH WORKING SESSION

- Recommendations for future action
and follow-up activities
(Provisional Agenda item 6)

- (a) A tentative work plan - a proposal by the Secretariat.
- (b) Other proposals. Open debate (Consideration of the results of the FALPRO Missions to the Caribbean in 1979-1980 and the recommendations of the group of experts on facilitation meeting, held in Paramaribo, Suriname in October 1981).
- (c) Follow-up actions on the recommended actions.

There will be a COFFEE BREAK during the course of this session.

1:00 - 2:00 P.M.

LUNCH

2:00 - 3:00 P.M.

EIGHTH WORKING SESSION

- Any other matters
(Provisional Agenda item 7)
- Approval of summary of debate and recommendations
(Provisional Agenda item 8)
- Closing of meeting

10

10