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August 1980

**SUBJECT CLASSIFICATION MANUAL
OF THE
ECONOMIC COMMISSION FOR LATIN AMERICA**

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OF THE
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REGIONAL ECONOMIC COMMISSIONS SUBJECT CLASSIFICATION MANUAL

Purpose

The purpose of this subject classification manual is to enable the codification of correspondence according to subject in a logical and readily referable system.

This manual was designed for use in all Regional Economic Commissions with the intention of having uniformity in the major subject groupings, while at the same time enabling every Commission to develop more detailed subject breakdowns according to its own specific needs.

System

The manual is divided into nine main subject series, each designated by the abbreviation of its title. Each series is broken down to a few sub-series, which are in turn broken down again. The numerical designation of these breakdowns is decimal, e.g. the number of the overall subject "Finance" is FIN 000; the sub-series "Financial Control" is FIN 100, and the further breakdown "Accounts and Accounting" is FIN 110.

Any breakdown beyond the third is opened in a consecutive order, e.g. FIN 111, FIN 112, FIN 113. If a further breakdown is necessary it is opened after a slash: FIN 111/1, or FIN 112/1.

Case files:

The application of the subject to a specific source or type, e.g. an organization, place, name, etc. is designated by adding in consecutive order a number in parenthesis, e.g. Financial Control-Salaries and Wages: FIN 100(1). Case files can be opened at any level of breakdown, also by adding the name or its abbreviation at the end of the subject number e.g. Budget Estimates 1964, FIN 211 1964.

Policy Files:

Papers stating policy or setting a precedent are to be kept separately from correspondence of a general nature. A policy file can be opened for each subject, and is designated by the addition of the symbol P&P at the end of the number, e.g. Financial Control - Policy and Procedure, FIN 100 P&P.

Control

In order to maintain uniformity in the major breakdowns and develop them properly, any addition up to the third breakdown should be reported to the Registry at United Nations Headquarters, New York.

Files beyond the third breakdown and case files at any level can be opened at the discretion of the Commission, and do not have to be reported to Headquarters.

A copy of the detailed Commission manual with a check mark next to each existing file should be sent to Headquarters in January of each year.

Procedures

The following related procedures should be observed in order to ensure the proper functioning of the classification manual:

Staff Files:

- (1) Staff members' case files should be kept separately, by name.
- (2) A set of alphabetical or name files should be maintained for applications.

Cables:

In addition to filing cables in the appropriate subject files, separate chronological or numerical incoming and outgoing cable files should be maintained.

Chronological File and Index:

In addition to subject files, a chronological file of all outgoing communications should be kept, to be disposed of periodically as its main purpose is to be an additional guide and index.

A name index card for all incoming correspondence can also prove useful.

Inactive Correspondence:

New sections of files should be opened periodically: current material should be separated from inactive correspondence in order to facilitate disposition plans and to avoid unnecessary accumulation of records.

Documents and Reference Library:

Besides correspondence material, provision should be made in the case of Field Offices for a documents collection and a background material library, which should be kept separately from the correspondence files.

The control of routing of incoming correspondence should be developed according to the needs of the Commission.

September - 1972

Organization	ORG
Administrative Services	ADM
Finance	FIN
Personnel	PER
Legal Matters	LEG
Social Matters	SOC
Economic Matters	ECO
Technical Assistance	TEC
Public Information	PUB

ORGANIZATION

ORG 000

Structure and Responsibilities

ORG 100

Membership

ORG 200

Relationship and Coordination

ORG 300

Representation and Meetings

ORG 400

Protocol

ORG 500

ORGANIZATION

ORG 000

Structure & Responsibilities

ORG 100 P&P
GEN

Case files: (By Divisions
& Offices)

Office of the Executive Secretary

ORG 100(1)

Latin American Institute for
Economic & Social Planning

ORG 100(1-1)

ECLA Mexico Office

ORG 100(1-2)

ECLA Washington Office

ORG 100(1-3)

ECLA/ILPES Office-Rio de Janeiro

ORG 100(1-4)

ECLA/ALALC Office Montevideo

ORG 100(1-5)

ECLA Bogota Office

ORG 100(1-6)

Technical Assistance Coordinating
Unit

ORG 100(1-7)

ECLA Office for the Caribbean

ORG 100(1-8)

Public Administration Unit

ORG 100(1-9)

ILPES Mission to Sao Paulo

ORG 100(1-10)

ECLA Buenos Aires Office

ORG 100(1-11)

CELADE

ORG 100(1-12)

Division of Administration

ORG 100(2)

Office of Personnel

ORG 100(2-1)

Economic Development & Research
Division

ORG 100(3)

Statistical Division

ORG 100(4)

Industrial Development Division

ORG 100(5)

Trade Policy Division

ORG 100(6)

Natural Resources & Energy
Programme

ORG 100(7)

Transport Programme

ORG 100(8)

Social Affairs Division

ORG 100(9)

Joint ECLA/FAO Agriculture Division

ORG 100(10)

Economic Projections

ORG 100(11)

Documents & Conferences Division

ORG 100(12)

Division of Operations

ORG 100(13)

CLADES

ORG 100(14)

Electronic Data Processing Section

ORG 100(15)

ORGANIZATION (continued)
Structure and Responsibilities (continued)

<u>Assignment of Responsibilities for the Implementation of Resolutions adopted by UN Organs</u>	ORG 110
General Assembly	ORG 111
Economic and Social Council	ORG 112
Case files:	
NGO Consultative Status	ORG 112(1)
<u>Terms of Reference and Rules of Procedure</u>	ORG 120
<u>Work Programme *</u>	ORG 130
<u>Reports</u>	ORG 140 GEN
Medium-term plans	ORG 141 GEN
Case files:	
1976-79	
1976-81	
1977-81	
1978-81	
1980-83	
Progress Reports	
Case files: (By Divisions and Offices)	
Latin American Institute for Economic & Social Planning	ORG 141(1)
ECLA Office - México	ORG 141(2)
ECLA Office - Washington	ORG 141(3)
ECLA/Ilpes Office - Brasil	ORG 141(4)

* Work Programme on specific subject see: Subject

ORGANIZATION (continued)
Reports (continued)
Progress Reports (continued)

Case files: (continued)

ECLA/ALALC Office - Montevideo	ORG 141(5)
ECLA Office - Bogotá	ORG 141(6)
Technical Assistance Coordinating Unit	ORG 141(7)
Economic Development Research Division	ORG 141(8)
Statistical Division	ORG 141(9)
Industrial Development Division	ORG 141(10)
Trade Policy Division	ORG 141(11)
Natural Resources and Energy Programme	ORG 141(12)
Transportation Programme	ORG 141(13)
Social Affairs Division	ORG 141(14)
Joint ECLA/FAO Agriculture Division	ORG 141(15)
Economic Projection Centre	ORG 141(16)
ECLA Office for the Caribbean	ORG 141(17)
Public Administration Unit	ORG 141(18)
Export Promotion Programme	ORG 141(19)
CLADES	ORG 141(20)
ECLA Buenos Aires Office	ORG 141(21)
Division of Operations	ORG 141(22)
CECLA	ORG 141(23)
CELADE	ORG 141(24)

Reports to ECOSOC

	ORG 142
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Reports to General Assembly

	ORG 143
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Subsidiary Bodies

	ORG 150
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Five Year Programme Appraisal

	ORG 160
--	---------

Membership

	ORG 200
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Admission to Membership

	ORG 210
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Associate Membership

	ORG 211
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Geographical Scope

	ORG 212
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ORGANIZATION (continued)

<u>Relationship and Co-ordination</u>	ORG 300 GEN
Case files:	
UN Organs & Offices	ORG 300(1)
Regional Commissions Section	ORG 300(1-1)
Regional Economic Commissions	ORG 300(1-2)
Administrative Committee on Co-ordination (ACC)	ORG 300(1-3)
Consultative Committee on Substantive Questions (Operational Activities) (CCSQ/OPS)	ORG 300(1-3-1)
Consultative Committee on Substantive Questions (Programme Matters) (CCSQ/PROG)	ORG 300(1-3-2)
Joint Meetings of the Consultative Committee on Substantive Questions (Operational Activities) and the Consultative Committee on Substantive Questions (Programme Matters)	ORG 300(1-3-3)
Visits by UNDP Resident Representatives	ORG 300(1-4)
UNDP	ORG 300(1-5)
UNDP/Inter-agency Consultative Joint Inspection Unit Institute	ORG 300(1-5-1)
	ORG 300(1-6)
	ORG 300(1-7)
Specialized Agencies	ORG 300(2)
Governments	ORG 300(3)
The Netherlands	ORG 300(3-1)
Germany	ORG 300(3-2)
Canada	ORG 300(3-3)
Japan	ORG 300(3-4)
USSR	ORG 300(3-5)
Sweden	ORG 300(3-6)

ORGANIZATION (continued)
Relationship and Co-ordination (continued)

Italy	ORG 300(3-7)
Denmark	ORG 300(3-8)
France	ORG 300(3-9)
Spain	ORG 300(3-10)
Finland	ORG 300(3-11)
United States	ORG 300(3-12)
Norway	ORG 300(3-13)
Israel	ORG 300(3-14)
Inter-Governmental Orgs.	ORG 300(4) GEN
BID	ORG 300(4-1)
SELA	ORG 300(4-2)
Non-Governmental Orgs.	ORG 300(5) GEN
IDRC	ORG 300(5-1)
CINDA (Centro Inter- Universitario de Desarrollo Andino)	ORG 300(5-2)
CIFCA	ORG 300(5-3)
ILDES-ILDIS (Fundación Friederich Ebert)	ORG 300(5-4)
ISS	ORG 300(5-5)
<i>Garrison Foundation for International development</i>	<i>ORG 300(5-6)</i>

ORGANIZATION (continued)

<u>Co-ordination Planning and Agreements</u> *	ORG 310
UN Office of Technical Co-operation	ORG 310(1)
Committee on Coordination	ORG 310(2)
<u>Visits</u>	ORG 320
<u>Representation and Meetings</u>	ORG 400 P&P
<u>Representatives and Observers to the Commission</u>	ORG 410 GEN
Meetings (including calling of Meetings, Agenda and Reports)	ORG 411 GEN
Case files: (By Session)	
ECLA - 16th	ORG 411(1)
Committee of the Whole	ORG 411(2)
Trade Committee	ORG 411(3)
Central American Isthmus Economic Co-operation Committee	ORG 411(4)
Caribbean Development and Co-operation Committee	ORG 411(5)

* To be used strictly for general studies, recommendations and resolutions referring to the coordination of both services and work programmes. When coordination refers to a specific subject see: Subject.

ORGANIZATION (continued)
Representatives And Observers to the Commission (continued)

Appointment of Representatives and Observers
(including Credentials)^M ORG 411/1 GEN

Case files:

Member States (by Session)	ORG 411/1(1)
ECLA 14th	ORG 411/1(1-1)
Associate Member States (by Session)	ORG 411/1(2)
ECLA 14th	ORG 411/1(2-1)
Non-Member States (by Session)	ORG 411/1(3)
ECLA 14th	ORG 411/1(3-1)
Specialized Agencies (by Session)	ORG 411/1(4)
ECLA 14th	ORG 411/1(4-1)
Inter-Governmental Orgs. (by Session)	ORG 411/1(5)
ECLA 14th	ORG 411/1(5-1)
Non-Governmental Orgs. (by Session)	ORG 411/1(6)
ECLA 14th	ORG 411/1(6-1)

* Correspondence regarding Representatives and Observers to
Meetings other than Sessions see:
ORG 411 (by Meeting)

ORGANIZATION (continued)
Representation and Meetings (continued)

Conferences and Meetings

ORG 420 GEN

Case files:

UN Organs and Offices

ORG 420(1)GEN

General Assembly

AD-HOC Experts Group 1970

Human Environment

Expert Strategy

UNDP Governing Council

UNDP Resident Representatives

ECOSOC

ECA

ECWA

ESCAP

ECE

UNICEF

UNIDO

Public Administration

Directors Meeting

Executive Secretaries

3rd World Forum

High Level Government Experts

Habitat

Curacao Meeting

Working Group on Technical

Co-operation among Dev. Countries

ECLA/UNDP/TCDC

Water Conference

ORGANIZATION (continued)
Representation and Meetings (continued)

Specialized Agencies

ORG 420(2) GEN

FAO

ILO

UNESCO

WHO

WMO

Inter-Governmental Orgs.

ORG 420(3)

Non-Governmental Orgs.

ORG 420(4)

Protocol

ORG 500

Guidance and Information on Protocol Matters

ORG 510

Official Functions and Ceremonies

ORG 511

Official and Courtesy Visits

ORG 511/1

Case files: (by Official)

Mr. Iglesias

ORG 511/1(1)

Messages

ORG 512

Flags, Emblems and Insignia
(including use of UN Name)

ORG 513

Honours, Decorations and Memorials

ORG 514

ADMINISTRATIVE SERVICES

ADM 000

Planning and Provisions of Administrative Services

ADM 100

Communications and Records

ADM 200

Documents, Publications and Library Services

ADM 300

Travel and Transportation

ADM 400

Buildings, Equipment and Supplies

ADM 500

Contracts, Insurance and Claims

ADM 600

ADMINISTRATIVE SERVICES

ADM 000

Case files:

ECLA Caribbean Office	ADM 000(1)
ECLA Washington Office	ADM 000(2)
ECLA Mexico Office	ADM 000(3)
CELADE	ADM 000(4)
ECLA Bogota Office	ADM 000(5)
ECLA/ILPES Brasil Office	ADM 000(6)
ECLA Casimiro	ADM 000(7)
Institute	ADM 000(8)
ECLA Buenos Aires Office	ADM 000(9)
UNEP	ADM 000(10)
ECLA Montevideo Office	ADM 000(11)
UNDP/ECLA Liason Office	ADM 000(12)

Planning and Provision of Administrative Services

ADM 100

Development and Co-ordination of Services

ADM 110

Common Services

ADM 111

ADMINISTRATIVE SERVICES (continued)
Development and Co-ordination of Services(continued)

Conference Planning

ADM 120 P&P
GEN

Case files:

UN Organs and Subsidiary Bodies	ADM 120(1)GEN
ECLA 16th	ADM 120(1-1)
Committee of the Whole	ADM 120(1-2)
Seminar on Planning for the Needs of Children & Youth	ADM 120(1-3)
UNDP Governing Council	ADM 120(1-4)
UNCTAD 77 - Lima	ADM 120(1-5)
UNCTAD III - Santiago	ADM 120(1-6)
Curseseo Meeting	ADM 120(1-7)
1976 Conference on the Law of the Sea	ADM 120(1-8)

Specialized Agencies ADM 120(2)

Non-UN Conferences ADM 120(3)

ADMINISTRATIVE SERVICES (continued)
Development and Co-ordination of Services (continued)

Annual Conference Pattern

ADM 121

Communications and Records

ADM 200 P&P
GEN

Correspondence Procedures

ADM 210 P&P
GEN

Official Addresses

ADM 211

Communications Facilities and Services

ADM 220 P&P
GEN

Receipt and Dispatch of Communications

ADM 221 P&P
GEN

ADMINISTRATIVE SERVICES (continued)
Communications Facilities and Services (continued)

Diplomatic Pouch	ADM 222 P&P GEN
Case files:	
New York	ADM 222(1)
Mexico	ADM 222(2)
La Paz	ADM 222(3)
Brasilia	ADM 222(4)
Montevideo	ADM 222(5)
Port of Spain	ADM 222(6)
Buenos Aires	ADM 222(7)
San José	ADM 222(8)
Washington	ADM 222(9)
Bogotá	ADM 222(10)
Messenger Services	ADM 223 P&P GEN
<u>Records Maintenance and Control</u>	ADM 230 P&P GEN
<u>Telecommunications</u>	ADM 240
Telegraph Services	ADM 241
Telephones	ADM 242
Case files:	
Official	ADM 242(1)
Private	ADM 242(2)
<u>Postal Services</u>	ADM 250 P&P GEN

ADMINISTRATIVE SERVICES (continued)

<u>Documents, Publications and Library Services</u>	ADM 300
<u>Documents and Publications</u> *	ADM 310 P&P GEN
Production	ADM 311 P&P GEN
Case files:	
Economic Survey	ADM 311(1)
Economic Bulletin-Cepal Review	ADM 311(2)
Printing Programme	ADM 311/1
Procurement of Printing Services	ADM 311/2
Distribution	ADM 312 P&P GEN
Case files:	
By ECLA Secretariat	ADM 312(1) P&P GEN
To: UN Offices	ADM 312(1-1)
To: Specialized Agencies	ADM 312(1-2)
To: Governments	ADM 312(1-3)
To: Organizations and Individuals	ADM 312(1-4)
To: Colleges, Universities and Libraries	ADM 312(1-5)
By UN Offices	ADM 312(2) GEN
To: ECLA Secretariat	ADM 312(2-1)
Washington Office	ADM 312(2-2)
By Specialized Agencies	ADM 312(3) GEN
To: ECLA Secretariat	ADM 312(3-1)
By Governments	ADM 312(4) GEN
To: ECLA Secretariat	ADM 312(4-1)

* For the compilation of publications on specific subjects see: Subject

ADMINISTRATIVE SERVICES (continued)
Documents and Publications (continued)
Distribution (continued)

Case files: (continued)

By Organizations & Individuals ADM 312(5) GEN

To: ECLA Secretariat ADM 312(5-1)

By Colleges, Universities & Libraries ADM 312(6) GEN

To: ECLA Secretariat ADM 312(6-1)

Sales and Circulation

ADM 313 GEN

Sales by UN Agents

ADM 313/1 GEN

Case files: (by Country)

ADM 313/1(1)

Sales by United Nations Bookshops

ADM 313/2

Review of Sales and Circulation

ADM 313/3

Translation

ADM 314

Library Services

ADM 320 P&P
GEN

Acquisition and Organization of Materials

ADM 321

Exchange of Publications

ADM 321/1

Reference Services and Library Documentation

ADM 322

Loan of Library Materials

ADM 322/1

Documentation Center

ADM 322/2

Case files:

Inventory of Documentation Produced by L.A. Integration Agencies ADM 322/2(1)

The Technological Dimension of Socio-Economic Dev. Projects in Latin America; Technical Cooperation among L.A. Countries in Transport ADM 322/2(2)

Latin American Information Network on Economic & Social Planning (CLADES/ILPES) ADM 322/2(3)

ADMINISTRATIVE SERVICES (continued)
Library Services (continued)

Center for Informatics	ADM 322/3
Integrated Scientific Information System (ISIS)	ADM 322/4
ISIS Users Committee	ADM 322/4(1)
Latin American Population Documentation System (DOCPAL)	ADM 322/5
Latin American Population Data System (DATOPAL)	ADM 322/6
Library Committee	ADM 323
<u>Computer Services</u>	ADM 330
Cooperation and Consultation	ADM 330/1
Case files:	
UN Organs & Offices	ADM 330/1(1)
Inter-Organization Board for Information System (IOBIS)	ADM 330/1(1-1)
Sub-Regional Offices	ADM 330/1(1-2)
Specialized Agencies	ADM 330/1(2)
Governments	ADM 330/1(3)
Organizations & Individuals (Computer Associations)	ADM 330/1(4)
Programme Organization and Activities	ADM 330/2
Case files:	
CEPAL Information System	ADM 330/2(1)
<u>Travel and Transportation</u>	ADM 400
Space	ADM 410
Carrier Reservations	ADM 411
Hotel Accomodations	ADM 412
Arrivals and Departures	ADM 413

ADMINISTRATIVE SERVICES (continued)
Travel and Transportation (continued)

<u>Routes, Modes and Rates of Travel</u>	ADM 420 P&P GEN
Travel upon Appointment, Separation and Change of Duty Station	ADM 421
<u>Local Transportation</u>	ADM 430 P&P GEN
Maintenance of Office Vehicles	ADM 431
Automobile Accidents Reports	ADM 432
<u>Freight</u>	ADM 440
Storage of Personal Effects	ADM 441
Shipping Authorizations	ADM 442
<u>Travel Documents and Formalities</u>	ADM 450
Passports and Visas	ADM 451
Laissez- <u>Passer</u> and UN Certificates	ADM 452 P&P GEN
Customs Formalities	ADM 453
<u>Buildings, Equipment and Supplies</u>	ADM 500
Case files:	
UN New Building	ADM 500(1)

ADMINISTRATIVE SERVICES (continued)

Buildings, Equipment and Supplies (continued)

<u>Management of Buildings and Grounds</u>	ADM 510
Security of Premises and Property	ADM 511
Admission to the Buildings and Grounds	ADM 511/1
Case files:	
Illegal Entry	ADM 511/1(1)
Maintenance	ADM 512 GEN
Case files:	
Electricity	ADM 512(1)
Air Conditioning, Heating and Ventilation	ADM 512(2)
Cleaning	ADM 512(3)
Water and Gas	ADM 512(4)

ADMINISTRATIVE SERVICES (continued)
Buildings, Equipment and Grounds (continued)

Alterations and Improvement to Premises ADM 513 GEN

Case files:

Piso de Trabajo	ADM 513(1)
Airconditioning	ADM 513(1-1)
Bridges & Staircases	ADM 513(1-2)
Lighting	ADM 513(1-3)
Ceiling	ADM 513(1-4)
Extension of Office Partitions to New Ceiling	ADM 513(1-5)

Núcleo	ADM 513(2)
2nd Conference Room	ADM 513(2-1)

Headquarters Grounds	ADM 513(3) GEN
Paving of Roadway and Parking Areas	ADM 513(3-1)
Landscaping	ADM 513(3-2)
Sprinkler System	ADM 513(3-3)
Lighting of Roadways and Parking Areas	ADM 513(3-4)
Drilling & Installation of Water Pumping Equipment	ADM 513(3-5)
Installation of a Fire & Alarm System (including Closed Circuit TV)	ADM 513(3-6)
Paving of Roadway Around the Pool	ADM 513(3-7)

ADMINISTRATIVE SERVICES (continued)
Buildings, Equipment and Grounds (continued)
Management of Buildings and Grounds

Administrative Reports	ADM 513(4) GEN
To Headquarters	ADM 513(4-1)
From Headquarters	ADM 513(4-2)

Construction of Installations ADM 514 GEN

Case files:

Satellite Building	ADM 514(1)
Documentation Research Centre	ADM 514(2)

Construction Committee ADM 514/1

Minutes of Meetings ADM 514/1/1

Utilization of UN Space and Facilities ADM 515 GEN

Case files:

ECLA	ADM 515(1)
INSTITUTE	ADM 515(2)
Other Agencies	ADM 515(3)

ADMINISTRATIVE SERVICES (continued)
Equipment and Supplies

Equipment and Supplies *

ADM 520 P&P
GEN

Case files: (by recipient Office)

Office of the Executive Secretary	ADM 520(1)
Electronic Data Processing Section	ADM 520(1-1)
Division of Administration	ADM 520(2)
Economic Development Research Division	ADM 520(3)
Statistical Division	ADM 520(4)
Industrial Development Division	ADM 520(5)
Trade Policy Division	ADM 520(6)
Natural Resources and Energy Division	ADM 520(7)
Transport Programme	ADM 520(8)
Social Affairs Division	ADM 520(9)
Joint ECLA/FAO Agriculture Division	ADM 520(10)
Public Administration Unit	ADM 520(11)
Economic Projections Centre	ADM 520(12)
ECLA Office for the Caribbean	ADM 520(13)
ECLA Mexico Office	ADM 520(14)
ECLA Brasil Office	ADM 520(15)
Export Promotion Programme	ADM 520(16)
Documents & Conference Division	ADM 520(17)
UN Environment Programme	ADM 520(18)
ECLA Buenos Aires Office	ADM 520(19)
ECLA Washington Office	ADM 520(20)
ECLA Montevideo Office	ADM 520(21)
ECLA Bogota Office	ADM 520(22)
Clades	ADM 520(23)
Celade	ADM 520(24)
Institute	ADM 520(25)

ADMINISTRATIVE SERVICES (continued)
Equipment and Supplies (continued)

Procurement	ADM 521 P&P GEN
Offers and requests of Equipment and Supplies	ADM 521/1
Purchase Orders	ADM 521/2
Case files:	
Headquarters	ADM 521/2(1)
Local	ADM 521/2(2)
Maintenance of Equipment	ADM 522
Property Accountability and Inventories	ADM 523 GEN
Non-Expendable Property	ADM 523/1
Case files:	
ECLA Santiago	ADM 523/1(1)
ECLA Mexico	ADM 523/1(2)
ECLA/ILPES Rio de Janeiro	ADM 523/1(3)
ECLA Port Of Spain	ADM 523/1(4)
ECLA Bogota	ADM 523/1(5)
ECLA Buenos Aires	ADM 523/1(6)
ECLA Montevideo	ADM 523/1(7)
ECLA Washington	ADM 523/1(8)
Institute	ADM 523/1(9)
Expendable Property	ADM 523/2
Loan of United Nations Equipment	ADM 523/3
Surplus and Damaged Property	ADM 523/4
Property Survey Board	ADM 523/5

ADMINISTRATIVE SERVICES (continued)
Commercial Activities

Commercial Activities ADM 530

Philatelic Operations ADM 531

Medal Programs ADM 532

Contracts, Insurance and Claims ADM 600

Contracts, Leases and Agreements ADM 610 P&P
GEN

Case files:

See Attached Master List

Bids and Awards ADM 611

Committee on Contracts ADM 612

Minutes of Meetings ADM 612/1

ADMINISTRATIVE SERVICES (continued)
Contracts, Insurance and Claims (continued)

<u>Insurance</u>	ADM 620
Property	ADM 621
Liability	ADM 622
Medical	ADM 623
Life	ADM 624
<u>Claims</u>	ADM 630

FINANCE

FIN 000

Financial Control

FIN 100

Budgeting

FIN 200

Contribution and Extra-Budgetary Income

FIN 300

Handling and Custody of Funds

FIN 400

Salaries and Allowances

FIN 500

FINANCE

FIN 000

Financial Control

FIN 100 P&P
GEN

Case files:

Salaries and Wages	FIN 100(1)
International Staff	FIN 100(1-1)
General Service Staff	FIN 100(1-2)
Temporary Assistants	FIN 100(1-3)
Consultants	FIN 100(1-4)
Overtime	FIN 100(1-5)
Regional Advisers	FIN 100(1-6)Stgo FIN 100(1-6)Mexi
Electronic Data Processing	FIN 100(2)
Travel	FIN 100(3)
Conferences & Meetings	FIN 100(4)
Joint Staff Pension Fund	FIN 100(5)
Credit Unions	FIN 100(6)
UN Federal Credit Union	FIN 100(6-1)
Local Credit Union	FIN 100(6-2)
Insurance	FIN 100(7)GEN
Life Insurance	FIN 100(7-1)
Medical Plan Santiago	FIN 100(7-2)
Headquarters Medical, Hospital & Dental Scheme	FIN 100(7-3)
Project Personnel, Medical, Hospital & Dental Scheme	FIN 100(7-4)
Van Breda	FIN 100(7-5)
Hospitality	FIN 100(8)
US Federal Income Tax Reimbursement	FIN 100(9)
Revenue Producing Activities	FIN 100(10)GEN
Guided Tours	FIN 100(10-1)
KIOSKO Mailmá	FIN 100(10-2)
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^X For the Social Aspects of migration see: Migration

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* Files to be used strictly for general studies, recommendations and resolutions referring to the coordination of both services and activities in work programmes. When coordination refers to a specific subject, see subject.

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^xFor the Programming or Financing of Economic Development in conjunction with a specific project or study, see: Subject under Economic Matters or Technical Assistance Series.

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Case files:	
Programmes Studies and Reports	ECO 221/2
Case files:	
Study on Financing of Trade	ECO 221/2(1)
Comparative Price Study	ECO 221/2(2)
Comparative Labour Costs	ECO 221/2(3)
Comparative Industrial Costs	ECO 221/2(4)
Balance of Payments	ECO 222
Programmes Studies and Reports	ECO 222/1
Case files:	
Study on Payments and Credits	ECO 222/1(1)

¹⁾ For Financial Matters related to Fiscal Questions, see "Fiscal Questions"

ECONOMIC MATTERS (continued)
International Financial Questions (continued)

Foreign Investments and International Flow of
Private Capital ECO 223

Cooperation and Consultation ECO 223/1

Case files:

Programmes, Studies and Reports ECO 223/2

Case files:

Study on Public Income
& Expenditures ECO 223/2(1)

Study on Foreign
Investment in Latin
America ECO 223/2(2)

Conferences and Working Groups ECO 223/3

Case files:

Foreign Investment
Panel CEPAL/OEA/CIAP/
UN Medellin ECO 223/3(1)

Publications ECO 223/4

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Case files:

UNCTAD ECO 231/1(1)

International Trade
Centre UNCTAD/GATT ECO 231/1(2)

UNCTAD/ECLA Science
and Technology Unit ECO 231/1(3)

ECONOMIC MATTERS (continued)
International Trade (continued)

Programmes, Studies and Reports ECO 231/2

Case files:

Common Market	ECO 231/2(1)
Expansion of Trade	ECO 231/2(2)
Evaluation of the Alale Negotiations	ECO 231/2(3)
Alternatives for Intensifying the Integration Process	ECO 231/2(4)
Study on Tariff Harmonization, Tariff Policy and Customs Techniques	ECO 231/2(5)
Economic Relations Between Latin American Countries and CAME Countries	ECO 231/2(6)
Relations Between United States and Latin American Countries	ECO 231/2(7)

Conferences, Committees and Working Groups ECO 231/3

Case files:

Trade Committee	ECO 231/3(1)
UN Conference on Trade & Development	ECO 231/3(2)
Documento 773: América Latina y la Política Comercial Internacional	ECO 231/3(2-1)
UNCTAD III Y Reunión Lima 77	ECO 231/3(2-2)
UNCTAD IV * V	ECO 231/3(2-3)
Meeting of Experts on Customs Questions	ECO 231/3(3)
Meeting of Experts on Latin American Common Market	ECO 231/3(4)
Meeting of the Contracting Parties of the Alale	ECO 231/3(5)
CECLA	ECO 231/3(6)
Meeting of Government Experts of Developing Countries Members of the Commission	ECO 231/3(7)

ECONOMIC MATTERS (continued)

International Trade (continued)

Conferences, Committees and Working Groups (continued)

Case files:(continued)

Documento 774 Reunión de Países de Menor Desarrollo	ECO 231/3(8)
Grupo Andino (Comisión Mixta)	ECO 231/3(9)
CARIFTA	ECO 231/3(10)
Export Promotion Programme	ECO 231/3(11)

Publications

ECO 231/4

International Machinery for the Development of
Trade Cooperation

ECO 231/5

Commercial Policies and Practices

ECO 232

Commercial Arbitration

ECO 232/1

Cooperation and Consultation

ECO 232/11

Case files:

ECONOMIC MATTERS (continued)
Commercial Policies and Practices (continued)

Programmes Studies and Reports ECO 232/12

Case files:

Conferences, Committees and Working Groups ECO 232/13

Case files:

Arbitration in Private International Law ECO 232/14

Cooperation and Consultation ECO 232/141

Case files:

Commercial Practices in the Sale of Goods ECO 232/2

Exchange of Information, Survey and Reports ECO 232/21

Case files:

Conferences and Working Groups ECO 232/22

Case files:

Restrictive Business Practices ECO 232/3

Exchange of Information, Survey & Reports ECO 232/31

Case files:

ECONOMIC MATTERS (continued)
Restrictive Business Practices (continued)

Conferences, Committees and Working Groups ECO 232/32

Case files:

International Commodity Problems ^{xx} ECO 240

Case files: (by Commodity ^{xxx})

General ECO 241

Cooperation and Consultation ^{xxxx} ECO 241/1

Case files:

Programmes, Studies and Reports ECO 242

Case files:

Conferences and Working Groups ECO 243

International Commodity Conferences under
UN Auspices ^{xxxxx} ECO 243/1

Case files:

Coffee ECO 243/1(1)

Olive Oil ECO 243/1(2)

Sugar ECO 243/1(3)

TIN ECO 243/1(4)

Wheat ECO 243/1(5)

^x For questions re: "Standardization of Conditions of Sale" of commodities
see International Trade, Commercial Practices in the Sale of Goods.

^{xx} To include: Programmes, Studies, Reports, Meetings or Working Groups
relating to specific commodities.

^{xxx} For correspondence re: any individual commodity see: Commodity case files.

^{xxxx} To include discussions and drafting of Commodity Agreements.

ECONOMIC MATTERS (continued)
Conferences and Working Groups (continued)

Working Groups ECO 243/2

Case files:

Publications ECO 244

Machinery for International Commodity Arrangements ECO 245

Commission on International Commodity Trade ECO 245/1

Interim Coordination Committee on International
Commodity Arrangements (ICCIICA) ECO 245/2

Specialized Agencies Machinery ECO 245/3

Inter-Governmental Bodies to Administer the
Implementation of Commodity Agreements ECO 245/4

Commodity Agreements ECO 246

Case files: (by Agreements)^H

Coffee ECO 246(1)

Olive Oil ECO 246(2)

Sugar ECO 246(3)

Tin ECO 246(4)

Wheat ECO 246(5)

Foreign Investments ECO 250

Cooperation and Consultation ECO 251

Case files:

* For working papers, drafting and discussion on Commodity Agreements see:
International Commodity Conferences.

ECONOMIC MATTERS (continued)
Foreign Investments (continued)

Programmes, Studies and Reports ECO 252

Case files:

Study on Treatment of Foreign Investment in L. America ECO 252(1)

Conferences, Meetings and Working Groups ECO 253

Case files:

Publications ECO 254

Resources and Industry ECO 300

Cooperation and Consultation ECO 310

Case files:

Study of the Economic Potential of the Eastern Region of Bolivia (Puerto Busch) ECO 310(1)

Natural Resources ECO 320

General^x ECO 321

Cooperation and Consultation ECO 321/1

Case files:

^x General Correspondence re: Natural Resources related to the process of Industrialization will be filed under this subject breakdown.

ECONOMIC MATIERS (continued)
Natural Resources (continued)

Programmes, Studies and Reports ECO 321/2

Case files:

Inter-related Renewable Resources ECO 321/2(1)

Planning of Fisheries Resources ECO 321/2(2)

Working Group on Remote Sensing of the Earth by Satellites ECO 321/2(3)

Inventories, Evaluation and Uses of Natural Resources as a Means of Promoting Development in Strategic Areas ECO 321/2(4)

Prevention of Natural Disasters ECO 321/2(5)

Water Resources ECO 322

Cooperation and Consultation ECO 322/1

Case files:

UN Organs & Offices ECO 322/1(1)

ECA

ECE

ESCAP

Specialized Agencies ECO 322/1(2)

Governments ECO 322/1(3)

Organizations & Individuals ECO 322/1(4)

ECONOMIC MATTERS (continued)
Water Resources (continued)

Programmes, Studies and Reports ECO 322/2

Case files:

Rio de La Plata International Basin ECO 322/2(1)

Study on Water Resources in Latin America ECO 322/2(2)

Study on Water Resources in Central America ECO 322/2(3)

Programme of Studies on the Caribbean Basin ECO 322/2(4)

Conferences & Working Groups ECO 322/3

Case files:

Publications ECO 322/4

Energy and Power Resources ECO 323

General ECO 323/1

Cooperation and Consultation ECO 323/11

Case files:

UN Organs and Offices ECO 323/11(1)

Specialized Agencies ECO 323/11(2)

Governments ECO 323/11(3)

Organizations & Individuals ECO 323/11(4)

ECONOMIC MATTERS (continued)
Energy and Power Resources (continued)

Programmes, Studies and Reports ECO 323/12

Case files:

Study on Electric Power	ECO 323/12(1)
Latin American Electric Power Review	ECO 323/12(2)
Study on Petroleum and Gas	ECO 323/12(3)
Study on Coal	ECO 323/12(4)
New Sources of Energy	ECO 323/12(5)
Efficient Utilization of Energy	ECO 323/12(6)
Study of Techniques of Investment Analysis for the Expansion of the Public Sector Energy Industries	ECO 323/12(7)
Study for Latin American Countries which are Importers of Energy Resources	ECO 323/12(8)

Conferences and Working Groups ECO 323/13

Case files:

Meeting on Rural Electrification (Argentina)	ECO 323/13(1)
Meeting on Electric Power (Brazil)	ECO 323/13(2)
Meeting on Electric Power (Perú)	ECO 323/13(3)
Meeting on Electric Power (Mexico)	ECO 323/13(4)
Meeting on Rural Electrification (Santiago)	ECO 323/13(5)
Meeting on Rural Electrification (Mexico-Belo Horizonte)	ECO 323/13(6)
Meeting on Electric Power (Perú 1970)	ECO 323/13(7)

ECONOMIC MATTERS (continued)
Energy and Power Resources (continued)
Conferences and Working Groups (continued)

Case files: (continued)

Meeting on Electric Power (Ecuador 1972)	ECO 323/13(8)
Meeting on Electric Power (Colombia 1972)	ECO 323/13(9)
Latin America and the Energy Crisis	ECO 323/13(10)
Meeting on Rural Electrifica- tion (VI CLER)	ECO 323/13(11)
Meeting on Rural Electrifica- tion (VII CLER - VIII CLER)	ECO 323/13(12)
World Conference on Energy	ECO 323/13(13)

ECONOMIC MATTERS (continued)
Energy and Power Resources (continued)

Publications

ECO 323/14

Atomic Energy^{*}

ECO 323/2

Cooperation and Consultation

ECO 323/21

Case files:

UN Organs & Offices

ECO 323/21(1)

Specialized Agencies

ECO 323/21(2)

Governments

ECO 323/21(3)

Organizations & Individuals

ECO 323/21(4) GEN

IAEA

Programmes, Studies and Reports

ECO 323/22

Case files:

Conferences and Working Groups

ECO 323/23

Case files:

Meeting of the Inter-American
Commission on Atomic Energy

ECO 323/23(1)

Publications

ECO 323/24

* For correspondence on Peaceful uses of Atomic Energy, see Economic Matters.
Peaceful uses of Atomic Energy.

ECONOMIC MATTERS (continued)
Natural Resources (continued)

Mineral Resources ²	ECO 324
Cooperation and Consultation	ECO 324/1
Case files:	
UN Organs & Offices	ECO 324/1(1)
Specialized Agencies	ECO 324/1(2)
Governments	ECO 324/1(3)
Organizations & Individuals	ECO 324/1(4)
OAS	
Programmes, Studies and Reports	ECO 324/2
Case files:	
Study on Geology & Mineral Resources	ECO 324/2(1)
Mission on Mineral Resources in Argentina	ECO 324/2(2)
Conferences and Working Groups	ECO 324/3
Case files:	
Publications	ECO 324/4

² Correspondence re: Mineral Resources related to the process of industrialization will be filed under this subject breakdown.
To include also correspondence dealing with the questions of Mineral Resources and Mining.

ECONOMIC MATTERS (continued)
Resources and Industry (continued)

<u>Industrialization and Productivity^A</u>	ECO 330
General (including selected Industry Sectors)	ECO 331
Cooperation and Consultation	ECO 331/1
Case files:	
UN Organs & Offices	ECO 331/1(1)
ECA	ECO 331/1(1-1)
ESCAP	ECO 331/1(1-2)
ECE	ECO 331/1(1-3)
Specialized Agencies	ECO 331/1(2)
Governments	ECO 331/1(3)
Organizations & Individuals	ECO 331/1(4)
BID	ECO 331/1(5)
UNCTAD	ECO 331/1(6)
UNIDO	ECO 331/1(7)

^A For relationship of resources to the process of industrialization see:
Natural Resources

ECONOMIC MATTERS (continued)
Industrialization and Productivity (continued)

Programme Studies and Reports

ECO 331/2

Case files:

Studies on Industrial
Development in Latin America

ECO 331/2(1) GEN

Technological Research for
Industry

ECO 331/2(2)

Steel Industry

ECO 331/2(3)

Economies of Scale in
Steel-making

ECO 331/2(3-1)

Regional Study of the Economies
of Steel-making in L. America

ECO 331/2(3-2)

Mechanical Industries

ECO 331/2(4) GEN

Basic Equipment

ECO 331/2(4-1)

Machine Tool Industries

ECO 331/2(5)

Motor Vehicle Industry

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Chemical Industries

ECO 331/2(7)

Forest Industries

ECO 331/2(8)

ECONOMIC MATTERS (continued)

Industrialization and Productivity (continued)

Programmes, Studies and Reports (continued)

Case files: (continued)

Study on the Operating conditions in the Textile Industry	ECO 331/2(9)
L.A. Countries	ECO 331/2(9-1)
Argentina	
Bolivia	
Brazil	
Chile	
Colombia	
Ecuador	
Mexico	
Paraguay	
Peru	
Uruguay	
Venezuela	
Regional Study of Operating Conditions in the Textile Industries in L.A. Countries	ECO 331/2(10)
Aluminum Industries	ECO 331/2(11)
Study on the Fabrication of Textile Machinery	ECO 331/2(12)
Study of the Copper Industry in Latin America	ECO 331/2(13)
Study on Potencial Exports of Manufactures from Latin America	ECO 331/2(14)
Food Industry	ECO 331/2(15)
Agricultural Equipment	ECO 331/2(16)
Agro-based Industries in L. America	ECO 331/2(17)
Study on the Supply of Capital Goods	ECO 331/2(18)
Joint ECIA/IDB/UNDP Regional Research Programme on Scientific & Technological Development in Latin America	ECO 331/2(19)

ECONOMIC MATTERS (continued)
Industrialization and Productivity (continued)

Conferences and Working Groups ECO 331/3

Case files:

ECLA Symposium on Latin American Industrialization ECO 331/3(1)

International Symposium on Industrial Development ECO 331/3(2)

Advisory Meeting on the Development of the Pulp & Paper Industry in L.America ECO 331/3(3)

Publications ECO 331/4

Institutions for Industrial Questions ECO 331/5

Industrial Development Board ECO 331/51

U.N. Industrial Development Organizations (UNIDO) ECO 331/6

Collection of Material and Dissemination of Information ECO 331/61

Case files:

ECONOMIC MATTERS (continued)

Industrial Development Organization (continued)

Programmes, Studies and Reports	ECO 331/62
Case files:	
Conferences, Working Groups and Panels	ECO 331/63
Case files:	
Small-scale and Cottage Industries	ECO 332
Cooperation and Consultation	ECO 332/1
Case files:	
Programmes, Studies and Reports	ECO 332/2
Case files:	
Conferences and Working Groups	ECO 332/3
Case files:	
Publications	ECO 332/4
Productivity Efficiency and Management	ECO 333
Cooperation and Consultation	ECO 333/1
Case files:	

ECONOMIC MATTERS (continued)
Productive Efficiency and Management (continued)

Programmes, Studies and Reports ECO 333/2

Case files:

Conferences and Working Groups ECO 333/3

Case files:

Publications ECO 333/4

Agriculture and Land Reform ECO 340

General ECO 341

Cooperation and Consultation ECO 341/1 GEN

Case files:

UN Organs & Offices ECO 341/1(1)

Specialized Agencies ECO 341/1(2)

FAO

Governments ECO 341/1(3)

Organizations & Individuals ECO 341/1(4)GEN

Inter-American Committee
on Agricultural Develop-
ment (CIDA) ECO 341/1(4-1)

Programmes, Studies and Reports ECO 341/2

Case files:

World Food Programme ECO 341/2(1)

Study on the Financing of
Integral Agrarian Reform ECO 341/2(2)

ECONOMIC MATTERS (continued)
Agriculture and Land Reform (continued)

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Case files:	
Publications	ECO 341/4
Review of Current Food and Agriculture Developments	ECO 342
Case files: (by Country)	
Agriculture Financing and Credit	ECO 343
Collection of Material and Dissemination of Information	ECO 343/1
Case files:	
Programmes Studies and Reports	ECO 343/2
Case files:	
Conferences and Working Groups	ECO 343/3
Case files:	
Agricultural Developments and Planning	ECO 344
Cooperation and Consultation	ECO 344/1
Case files:	

ECONOMIC MATTERS (continued)

Agricultural Development and Planning (continued)

Programmes, Studies and Reports	ECO 344/2
Case files:	
Study of Agricultural inputs in Latin America	ECO 344/2(1)
Comparative Analysis of Agricultural Policies in Developing Countries	ECO 344/2(2)
Participation of the Agricultural Sector in the Improvement or Deterioration of International and Inter-Sectoral Terms on Trade CIDA/CEPAL	ECO 344/2(3)
Inter Agency Project for the Promotion of National Food in Nutrition Policies (PIA/FMAN)	ECO 344/2(4)
Conferences and Working Groups	ECO 344/3
Case files:	
Food and Agricultural Price Policies	ECO 345
Collection of Material and Dissemination of Information	ECO 345/1
Case files:	
Programmes, Studies and Reports	ECO 345/2
Case files:	
Conferences and Working Groups	ECO 345/3
Agricultural Economics Research and Training	ECO 346
Collection of Material and Dissemination of Information	ECO 346/1
Case files:	

ECONOMIC MATTERS (continued)

Agricultural Economics, Research and Training (continued)

Programmes, Studies and Reports

ECO 346/2

Case files:

Conferences and Working Groups

ECO 346/3

Case files:

Training Centres

ECO 346/4

Case files: (by country)

Training in Agricultural Planning
Programming and Projects on Rural
Development

ECO 346/4(1)

SAHR/ECLA/ILPES Project in
Agricultural Planning

ECO 346/4(2)

Fiscal Questions

ECO 400

Cooperation and Consultation

ECO 410

Case files:

Public Finance

ECO 420

Case files: (by country)

Programmes, Studies and Reports

ECO 421

Case files:

Provincial and Municipal Finance

ECO 422

Budget Classification and Management

ECO 423

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Fiscal Questions (continued)

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Case files:	
International Tax Relations	ECO 432
Programmes, Studies and Reports	ECO 432/1
Case files:	
International Tax Agreements	ECO 432/2
National Tax Policy and Administration	ECO 433
Programmes, Studies and Reports	ECO 433/1
Case files:	
<u>Transport and Communications</u>	ECO 500
<u>General</u>	ECO 510 GEN
Cooperation and Consultation	ECO 511
Case files:	
UN Organs & Offices	ECO 511(1)
Specialized Agencies	ECO 511(2)
Governments	ECO 511(3)
Organizations & Individuals	ECO 511(4)
ALALC	ECO 511(4-1)

ECONOMIC MATTERS (continued)
Transport and Communications (continued)

Programmes, Studies and Reports ECO 512

Case files:

Transport Insurance ECO 512/1

Distribution of Chains ECO 512/2

Transport Models Southern
Cone (Res.391) ECO 512/3

Conferences and Working Groups ECO 513

Case files:

TCM Convention Conference ECO 513/1(1)

Facilities of the International Movement of
Persons and Goods ECO 520

Cooperation and Consultation ECO 521

Case files:

Programmes, Studies and Reports ECO 522

Case files:

Passport and Frontier Formalities ECO 523

Development of International Travel ECO 524

UN Conference on International Travel
and Tourism ECO 524/1

Transport of Dangerous Goods ECO 525

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ECONOMIC MATTERS (continued)
Transport and Communications (continued)

<u>Inland Transport</u>	ECO 530
Cooperation and Consultation	ECO 531
Case files:	
Programmes, Studies and Reports	ECO 532
Case files:	
Study on International Inland Transport in South America	ECO 532/1
Inland Waterways	ECO 533
Road and Motor Transport	ECO 534
Cooperation and Consultation	ECO 534/1
Case files:	
Programmes, Studies and Reports	ECO 534/2
Case files:	
Rail Transport	ECO 535
Cooperation and Consultation	ECO 535/1
Case files:	
Programmes, Studies and Reports	ECO 535/2
Case files:	
Study on Statistical and Accounting Systems Applied in the Chilean Railroads	ECO 535/2(1)

ECONOMIC MATTERS (continued)
Rail Transport (continued)

Conferences and Working Groups	ECO 535/3
Case files:	
<u>Shipping (maritime matters)</u>	ECO 540 GEN
Cooperation and Consultation	ECO 541
Case files:	
UN Organs & Offices	ECO 541(1)
Specialized Agencies	ECO 541(2)
IMCO	ECO 541(2-1)
Governments	ECO 541(3)
Organizations & Individuals	ECO 541(4) GEN
ALALC	ECO 541(4-1)
ALAMAR	ECO 541(4-2)
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Programmes, Studies and Reports	ECO 542
Case files:	
Study on Integrated Maritime Transport for the Caribbean Basin	ECO 542(1)
Latin American Information System on Ocean Transport	ECO 542(2)
Maritime Transport between Japan and Latin American Countries	ECO 542(3)
<u>Aviation</u>	ECO 550
<u>Telecommunications</u>	ECO 560
Cooperation and Consultation	ECO 561
Case files:	

ECONOMIC MATTERS (continued)
Telecommunications (continued)

Programmes, Studies and Reports ECO 562

Case files:

Statistical Services

ECO 600

General

ECO 610

Cooperation and Consultation

ECO 611

Case files:

UN Organs & Offices

ECO 611(1)

Mexico Office

ECO 611(1-1)

Caribbean Office

ECO 611(1-2)

Latin American Institute

ECO 611(1-3)

Specialized Agencies

ECO 611(2)

Governments (including correspondents)

ECO 611(3)

Argentina

Bolivia

Brazil

Chile

Colombia

Cuba

Ecuador

Haiti

Mexico

Panamá

Paraguay

Perú

República Dominicana

Uruguay

Venezuela

Organizations & Individuals

ECO 611(4)

Committee on Improvement of
National Statistics (COINS)

ECO 611(4-1)

ECONOMIC MATTERS (continued)
Statistical Services (continued)
General (continued)

Programmes, Studies and Reports ECO 612

Case files:

Publications ECO 613

Case files:

Statistical Bulletin ECO 613(1)

for Latin America

Statistical Yearbook ECO 613(2)

CEPAL Statistical Papers ECO 613(3)

Statistical Standards, Methods and Procedures ECO 620

General ECO 621

Programmes, Studies and Reports ECO 621/1

Case files:

Basic Statistics for Economic ECO 621/1(1)

& Social Development

Application of Electronic ECO 621/1(2)

Computer Methods

Questionnaire on Computer ECO 621/1(3)

Methods

Statistical Packages and ECO 621/1(4)

Information Retrieval

Systems

ECONOMIC MATTERS (continued)
Statistical Standards, Methods and Procedures (continued)

Conferences, Meetings and Working Groups ECO 621/2

Case files:

Meeting of Statistical Directors ECO 621/2(1)

Latin American Conference on
Statistics and Planning ECO 621/2(2)

Regional Conference of
Statisticians & Planners ECO 621/2(3)

External Trade Statistics ECO 622

Programmes, Studies and Reports ECO 622/1

Case files:

Latin American External Trade
Statistics (ARECEL) ECO 622/1(1)

International Trade Statistics Centre ECO 622/2

Conferences, Meetings and Working Groups

Case files:

Statistical Advisory Committee
(AIAIC) ECO 622/2(1)

Industrial and Commercial Statistics ECO 623

Programmes, Studies and Reports ECO 623/1

Case files:

Evaluation of Industrial
Statistics ECO 623/1(1)

Conferences, Meetings and Working Groups ECO 623/2

Case files:

Working Group on Industrial
Classification ECO 623/2(1)

Expert Meeting on Construction
Statistics ECO 623/2(2)

ECONOMIC MATTERS (continued)
Statistical Standards, Methods and Procedures (continued)

Agricultural Statistics	ECO 624
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Case files:	
Conferences, Meetings and Working Groups	ECO 624/2
Case files:	
National Accounts Statistics	ECO 625
Programmes, Studies and Reports	ECO 625/1
Case files:	
Public Sector Statistics	ECO 625/1(1)
Income Distribution Statistics	ECO 625/1(2)
Joint Project ECLA/IBRD on Income Distribution in Latin American Countries	ECO 625/1(2-1)
Real Product Statistics and International Price Comparisons	ECO 625/1(3)
Conferences, Meetings and Working Groups	ECO 625/2
Case files:	
Working Group on National Accounts	ECO 625/2(1)
Working Group on Statistics of Prices and Quantities	ECO 625/2(2)
Working Group on Income Distribution	ECO 625/2(3)
Working Group on Social Accounts	ECO 625/2(4)
Standing Group of Latin American Experts on Social Accounting	ECO 625/2(5)
Regional Seminar on National Accounts (RIO)	ECO 625/2(6)

ECONOMIC MATTERS (continued)

Statistical Standards, Methods and Procedures (continued)

Demographic and Social Statistics	ECO 626 GEN
Programmes, Studies and Reports	ECO 626/1
Case files:	
Social Indicators of Level of Living	ECO 626/1(1)
1970 Population & Housing Census	ECO 626/1(2)
1980 Population & Housing Census	ECO 626/1(2-1)
Social Statistics on Children & Youth Joint Project with UNICEF	ECO 626/1(3)
Data file from Household Surveys	ECO 626/1(4)
Household Survey Regional Programme	ECO 626/1(5)
World Fertility Survey	ECO 626/1(6)
Interamerican Household Survey Programme	ECO 626/1(7)
Conferences, Meetings and Working Groups	ECO 626/2
Case files:	
Census Training Workshop	ECO 626/2(1)
Working Group on Measurement of Employment and Income in Urban Areas Through Household Surveys	ECO 626/2(2)
Environmental and Natural Resources Statistics	ECO 627 GEN
Programmes, Studies and Reports	ECO 627/1
Conferences, Meetings and Working Groups	ECO 627/2
Case files:	
Environmental Statistics Workshops (Cepal Port-of-Spain and Cepal Santiago)	ECO 627/2(1)

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<u>Peaceful Uses of Atomic Energy</u> [*]	ECO 700
<u>General</u>	ECO 710
Cooperation and Consultation	ECO 711
Case files:	
Conferences and Meetings	ECO 720
International Conferences on the Peaceful uses of Atomic Energy	ECO 721
Working Groups and Meetings	ECO 722
Case files:	
<u>Cartography</u>	ECO 800
<u>General</u>	ECO 810
Cooperation and Consultation	ECO 811
Case files:	
Programmes, Studies and Reports	ECO 812
Case files:	
Conferences and Working Groups	ECO 813
Case files:	
Publications	ECO 814

* For correspondence concerning the application of Atomic Energy to a specific field, e.g., power, technical assistance etc., see subject.

ECONOMIC MATTERS (continued)

Environment

ECO 900

General

ECO 910

Cooperation and Consultation

ECO 911

Case files:

UN Organs & Offices	ECO 911(1)
Specialized Agencies	ECO 911(2)
Governments	ECO 911(3)
Organizations & Individuals	ECO 911(4)

Programmes, Studies & Reports

ECO 912

Case files:

ECLA/UNEP Regional Project on Water Resources Development and Environment (ADEMA)	ECO 912(1)
ECLA/UNEP Human Settlements Technology Programme	ECO 912(2)
Action Programme for Sound Environmental Management in the Wider Caribbean Area	ECO 912(3)
CIFCA/ECLA Training Programme on Human Settlements (HABITAT) in Latin America	ECO 912(4)
Social Problems of the Human Environment in Latin America (ECLA/HABITAT)	ECO 912(5)
Workshop on the Environment in Development Policies and Plans	ECO 912(6)
Strengthening Environmental Capabilities of Cepal	ECO 912(7)
Regional Seminar on Alternative Patterns of Development and Life Styles in Latin America	ECO 912(8)
Horizontal Co-operation in Latin America Relating to Styles of Development and Environment	ECO-912(9)

ECONOMIC MATTERS (continued)
Environment (continued)

Conferences and Working Groups

ECO 913

Case files:

ECIA/UNEP Regional Meeting
of Experts on Revision of
Work Programme - Water
Resources Dev. & Environment

ECO 913(1)

Publications

ECO 914

TECHNICAL ASSISTANCE

TEC 000

General

TEC 100

Fields of Assistance, Responsibilities
and Participation

TEC 200

Programme Organization and Activities

TEC 300

Machinery and Special Programmes of
Assistance

TEC 400

Research and Technical Literature related
to the Programmes of Assistance

TEC 500

Technical Co-operation among Developing
countries

TEC 600

TECHNICAL ASSISTANCE

TEC 000

General

TEC 100

Exchange of Information on the Provision of Technical Assistance by the Commission or other Sources

TEC 110

Case files:

UN Organs and Offices

TEC 110(1)

Specialized Agencies

TEC 110(2)

Governments

TEC 110(3)

Organizations

TEC 110(4)

Individuals

TEC 110(5)

Guides and Publication on the Programmes

TEC 120

Secretary-General's Report to the Economic and Social Council on the UN Programme of Technical Assistance

TEC 130

Fields of Assistance, Responsibilities and Participation *

TEC 200

Division of Responsibilities and Coordination of Efforts between the UN and Specialized Agencies

TEC 210

Case files:

UN Organs and Offices

TEC 210(1)

Specialized Agencies

TEC 210(2)

Conferences and Meetings

TEC 211

* All Correspondence regarding specific projects to be placed in project files under "Programme Operation".

TECHNICAL ASSISTANCE (continued)

Fields of Assistance, Responsibilities and Participation (continued)

Relationship and Liaison between the UN and Governments TEC 220

Associate Experts TEC 221

UN Volunteers Programme TEC 222

Participation of Organizations and Individuals TEC 230

Case files:

Organizations TEC 230(1)

Individuals TEC 230(2)

Governments TEC 230(3)

Offers for non-monetary Contributions to the
Programmes TEC 231

Fields of Assistance Under UN Administration TEC 240

UN Programmes of Technical Assistance TEC 241

Programme Organization and Activities TEC 300

Programme Planning and Submission of Requests TEC 310

TECHNICAL ASSISTANCE (continued)
Programme Organization and Activities (continued)

Programme Planning and Presentation	TEC 311
Case files:	
Country Programmes	TEC 311(1)
Regional Programmes (UNDP)	TEC 311(2)
Regional Programmes (others)	TEC 311(3)
Inter Regional Programmes	TEC 311(4) GEN
Statistics	TEC 311(4-1)
Public Administration	TEC 311(4-2)
Industry	TEC 311(4-3)
UNCTAD	TEC 311(4-4)
General Social Development	TEC 311(4-5)
Inter-Regional Advisers	TEC 311(5) GEN
Statistics	TEC 311(5-1)
Public Administration	TEC 311(5-2)
General Social Development	TEC 311(5-3)
UNCTAD	TEC 311(5-4)
Global projects	TEC 311(6)
Country Requests [Ⓜ]	TEC 311/1 GEN
Case files: (by Region and Country)	

[Ⓜ] Includes requests for fellowship awards as part of the annual programme Planning.

TECHNICAL ASSISTANCE (continued)

Programme Planning and Submission of Requests (continued)

Requests for Assistance from Ineligible Sources^{*} TEC 312 GEN

Programme Operation TEC 320

Agreements with Recipient Governments^{**} TEC 321

Case files: (by Recipient
Country)

Missions and Individual Experts to Governments^{***} TEC 322

Case files: (by Country and
Field of Activity)
[see attached Master list TEC 322]

Basic Substantive Data TEC 322/1 GEN

Case files: (by Country and
Field of Activity)
[see attached List TEC 322/1 on
Master List TEC 322]

Progress and Final Reports TEC 322/2

Case files: (by Country and
Field of Activity)
[see attached List TEC 322/2 on
Master List TEC 322]

^{*} Only requests from Governments can be considered as eligible.

^{**} For supplementary agreements regarding individual projects see: project files.

^{***} Experts Case files are held by Personnel.

TECHNICAL ASSISTANCE (continued)
Programme Operation (continued)

Regional Projects^{*}

TEC 323

Case files: (by Field of
Activity)
[see Master List TEC 323]

Basic Substantive Data

TEC 323/1 GEN

Case files: (by Field of
Activity)
[see attached List TEC 323/1
on Master List TEC 323]

Progress and Final Reports

TEC 323/2

Case files: (by Field of
Activity)
[see attached List TEC 323/2
on Master List TEC 323]

Fellowship and Scholarship Programme

TEC 324

Case files: (Fellows case
files are held by Registry)

Administration of Fellowship and Scholarship
Programme (including supplementary requests)

TEC 324/1

Case files: (by Recipient
Country)

Placement Facilities

TEC 324/2

Selection and Placement Procedures

TEC 324/3

Reporting Procedures^{**}

TEC 324/4

* To include activities of Regional Advisors.

** All Reports from or about Fellows, see: Fellows case files.

TECHNICAL ASSISTANCE (continued)
Programme Operation (continued)

Requests for Fellows and Scholarship from Ineligible Sources	TEC 324/5
Provision of Equipment and Supplies to Governments*	TEC 325
Dissemination of Technical Literature to Governments (Booklets, Bibliographies, Films, etc.,)	TEC 326
Training Institutes, Seminars and Demonstration Centres	TEC 327 GEN
Case files: (by Field of Activity) [see attached List TEC 327]	
<u>Evaluation of the Programmes</u> (including Techniques of Evaluation)	TEC 330
<u>Machinery and Special Programmes of Assistance</u>	TEC 400
<u>Technical Assistance Board</u>	TEC 410
<u>Technical Assistance Committee</u>	TEC 420
<u>Provision of Operational and Executive Personnel (OPEX)</u>	TEC 430
Programme Planning and Submission of Requests	TEC 431
Programme Operation	TEC 432
Agreements with Recipient Governments	TEC 432/1
Case files: (by Recipient Country)	

* For equipment and Supplies made available to Governments as integral parts of projects see: Project files.

TECHNICAL ASSISTANCE (continued)
Provision of Operational and Executive Personnel (continued)

Missions to Governments TEC 432/2

Case files: (by Country)

Evaluation of Programmes TEC 433

Research and Technical Literature Related to the Programmes of Assistance TEC 500

Public Administration TEC 510

Programmes, Studies and Reports TEC 511

Case files:

Administrative Aspects of Urbanization TEC 511(1)

Administration of public enterprises TEC 511(2)

TECHNICAL ASSISTANCE (continued)

<u>Technical Co-operation among Developing Countries</u>	TEC 600
<u>Programme Planning</u>	TEC 610
Programme Planning and Presentation	TEC 611
Case files:	
Country Programmes	TEC 611(1)
Regional Programmes	TEC 611(2)
Inter-Regional Programmes	TEC 611(3)
Country Requests	TEC 611/1 GEN
Case files: (by country)	
Regional Requests	TEC 612/1 GEN
Case files: (by subregional and regional organizations)	
Inter-Regional Requests	TEC 613/1 GEN
Case files: (by Regional Commission)	
<u>Programme Operation</u>	TEC 620
Agreements with Recipient Governments, Organizations and Institutions	TEC 621
Case files:	
Country Projects	TEC 622
Case files: (by country & field of activity)	

TECHNICAL ASSISTANCE (continued)
Programme Operation (continued)

Basic Substantive Data	TEC 622/1 GEN
Case files: (by country & field of activity)	
Progress and Final Reports	TEC 622/2 GEN
Case files: (by country & field of activity)	
Regional Projects	TEC 623
Basic Substantive Data	TEC 623/1 GEN
Case files: (by subregional and regional org. or institution by field of activity)	
Identification of Possibilities for Horizontal Co-operation in Agricultural and Nutritional Matters among some Countries of L.America and Africa	TEC 623/1(100)
Economic and Technical Co-operation among Latin American Countries for the Development of Mineral Resources in the Region	TEC 623/1(111)
Co-operation among the Countries of Latin America in Connexion with the International Drinking Water and Sanitation Decade	TEC 623/1(112)
Seminar on Alternative Approaches to Negotiating with Foreign Investors and Transnational Corporations in the Copper and Tin Industry	TEC 623/1(132)
Facilitation of International Customs Transit among Latin American Countries	TEC 623/1(150)

TECHNICAL ASSISTANCE (continued)
Programme Operation (continued)
Basic Substantive Date (continued)

Case files: (continued)

Economic Co-operation among
L.American & Caribbean
Countries in the Establish-
ment of Container Repair and
Maintenance Enterprises TEC 623/1(152)

Establishment of a Trade
Financing Fund TEC 623/1(160)

Progress and Final Reports TEC 623/2 GEN

Case files: (by subregional and
regional org. or
institution by field
of activity)

Inter-Regional Projects TEC 624

Basic Substantive Data TEC 624/1 GEN

Case files: (by regional
commission & field
of activity)

Progress and Final Reports TEC 624/2 GEN

Case files: (by regional
commission & field
of activity)

Dissemination of Technical Literature TEC 625

Evaluation of the Programme TEC 630

Research Related to the Programme TEC 640

TECHNICAL ASSISTANCE MISSION FILES - TEC 322 - TEC 323 - TEC 327

LIST OF STANDARDIZED HEADINGS

- (100) General Economic Development
- (110) Natural Resources Development and Power
 - (111) Mineral Resources Development
 - (112) Water Resources Development
 - (113) Power Resources Development
- (120) Meteorology
- (130) Industrial Development and Productivity
 - (131) Industrial Techniques and Processes
 - (132) Development of Specific Industries
- (140) Trade Promotion and Marketing
- (150) Transport and Communications
 - (151) Road and Rail Transport
 - (152) Ports and Shipping
 - (153) Telecommunications
- (160) Public Finance and Financial Institutions
- (170) Public Administration
- (200) General Social Development
 - (210) Family and Child Welfare
 - (220) Rehabilitation of the Handicapped
 - (230) Social Defense
 - (240) Housing, Building and Physical Planning
 - (250) Community Organization and Development
 - (260) Population
 - (270) Narcotics Control
- (300) Statistics
- (400) Public Information

TECHNICAL ASSISTANCE

MISSIONS AND INDIVIDUAL EXPERTS TO GOVERNMENTS

LIST OF CASE FILES BY COUNTRY

MASTER LIST TEC 322

Basic Substantive Data

TEC 322/1

Progress and Final Reports

TEC 322/2

(See following pages.)

TECHNICAL ASSISTANCE

TEC 322/-ARGEN (-)

MISSIONS AND INDIVIDUAL EXPERTS TO GOVERNMENTS

ARGENTINA

FIELD OF ACTIVITIES	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
OVERALL COUNTRY FILE		GENERAL		
General Economic Development		(100)		
Water Resources Development		(112)		
Industrial Development and Productivity		(130)		
Transport and Communications		(150)		
Public Administration		(170)		
General Social Development		(200)		
Housing, Building & Physical Planning		(240)		
Community Organization and Development		(250)		
Statistics		(300)		

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

LIST OF CASE FILES BY FIELD OF ACTIVITY

MASTER LIST TEC 323

Basic Substantive Data

TEC 323/1 ()

Progress Report and Final Reports

TEC 323/2 ()

(See following pages.)

TECHNICAL ASSISTANCEREGIONAL PROJECTSTEC 323General Economic Development

TEC 323/-(100)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
Regional Economic Adviser for the Caribbean	Ifill, Max	(100-1)		
Central American Integration Programme (CAIP)	Andrade	(100-2)		
Central American Programming Mission		(100-3)		
Regional Adviser on Programming of Infrastructure for Central America, Panama & the Caribbean		(100-4)		
Regional Economic Development Adviser for C.America, Panama & the Caribbean		(100-5)		
Regional Adviser on Economic Projections		(100-6)		
Regional Adviser on Regional Economic Integration	Lara	(100-7)		
Regional Adviser on Social Aspects of Regional & Local Dev.Policy & Planning	Utria	(100-8)		
Regional Adviser on Regional Planning	Meot	(100-9)		
Advisory Mission Andean Group	Lara & others	(100-10)		
Multinational Inter-Disciplinary Dev. Advisory Team for the Caribbean		(100-11)		
Regional Adviser on Financing of Development	Herschel	(100-12)		
Regional Adviser in Development Planning and Policy	Nolff	(100-13)		
Caribbean Integration Advisory Team (CIAT)	Adams Harris	(100-14)		
United Nations Development Advisory Team (UNDAT) for Central America, Panama & the Dominican Republic		(100-15)		
United Nations Development Advisory Team (UNDAT) for Andean Group		(100-16)		

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

General Economic Development (continued)

TEC 323/-(100)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
Action Programme of Technical and Economic Cooperation among Developing Countries	Martner	(100-17)		
Regional Adviser in Economic Analysis and Surveys	Bianchi, A.	(100-18)		

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Natural Resources and Power

TEC 323/-(110)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
Regional Adviser on Cartography		(110-1)		
● Regional Adviser on Human Environment	S. Mc.Leod	(110-2)		

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Natural Resources and Power (continued)
Mineral Resources Development

TEC 323/-(111)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
Regional Adviser on Petroleum Economics	Salas	(111-1)		
Regional Adviser on Mining Develop.	Ruiz	(111-2)		

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Natural Resources and power (continued)
Water Resources Development

TEC 323/-(112)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
Regional Adviser on Irrigation and Drainage	Tolesa	(112-1)		
Regional Adviser on Legal and Institutional Aspects of Natural Resources Development	Valls	(112-2)		
Regional Adviser on Sanitary Engineering	Sandoval	(112-3)		

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Natural Resources Dev. and Power (continued)
Power Resources Development

TEC 323/-(113)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
Regional Adviser in Hydroelectricity	<u>E. Ovalle</u>	(113-1)		
Regional Expert in Testing Electrical Materials Attached to ECLA		(113-2)		
Preparatory assistance for Electrical interconnexion in Latin America		(113-3)		

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Meteorology

TEC 323/-(120)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
Regional Adviser in Hydrometeorology	Martinez	(120-1)		

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Industrial Development and Productivity TEC 323/-(130)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
Regional Industrial Development Adviser	<u>Ch. Gruha</u>	(130-1)		
Co-ordination of Industrial Development		(130-2)		
Associate Expert of Industrial Economics		(130-3)		

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Industrial Development and Productivity (continued)

Industrial Techniques and Processes

TEC 323/-(131)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Industrial Development and Productivity (continued)
Development of Specific Industries

TEC 323/-(132)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
Regional Adviser on Pulp and Paper		(132-1)		
Regional Adviser on Mechanical Industries		(132-2)		
Regional Adviser on Chemical Industries	Yanno	(132-3)		
Regional Adviser on Technological Research for Industry	Leuschner	(132-4)		
Regional Adviser on Textile Industries		(132-5)		
Industrial Advisory Group (Caribbean)		(132-6)		
Regional Adviser on Industrial Economics	H. Soza	(132-7)		
Regional Adviser on Strategies, Plans & Policies for Industrialization	C. Salazar	(132-8)		
Regional Adviser on Technology for Industrial Development	G. Urbina	(132-9)		
Regional Adviser on Industrial Development	O. Sáenz	(132-10)		
Study on Multinational Fertilizers	Balzo	(132-11)		

TECHNICAL ASSISTANCEREGIONAL PROJECTS

TEC 323

Trade Promotion and Marketing

TEC 323/-(140)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
Regional Adviser on Trade Policy		(140-1)		
Regional Adviser on Trade Policy & Integration for the Caribbean	Liebich	(140-2)		
Regional Adviser on Problems of Area Origin of Goods		(140-3)		
Regional Adviser on Customs Techniques		(140-4)		
Regional Adviser on Customs Tariff Policy		(140-5)		
Regional Adviser on Financial Aspects of the External Sector		(140-6)		
Regional Adviser on Export Promotion	Dynsza	(140-7)		
Regional Adviser on Tourism Caribbean		(140-8)		
Regional Adviser on Co-ordination of Trade Policies		(140-9)		
Regional Adviser on the Supply Aspects of Exports of Manufactures	Rivera	(140-10)		
Regional Adviser on Export Marketing	Martínez	(140-11)		
Regional Adviser on Export Development Planning	Tomasini	(140-12)		
Regional Adviser in Export Financing & Export Credit Insurance	Siquot	(140-13)		
Regional Adviser on Tourism	Frings	(140-14)		
Regional Adviser on Cooperation in Multilateral Trade Negotiations	Mendive De la Puente M. Martínez	(140-15)		
Action Programme on Technical Cooperation on the Establishment of a new international Economic Order	Lacarte	(140-16)		
Implications for Latin America on the situation of the monetary and financial international system	C. Massad	(140-17)		

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Transport and Communications

TEC 323/-(150)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
Regional Adviser on Maritime Transport		(150-1)		
Regional Adviser on Railroad		(150-2)		
Regional Adviser on Maritime Transport for the Caribbean	Hempel	(150-3)		
Regional Adviser on Maritime Transport and Ports		(150-4)		
Regional Adviser on Transport Economics	Gillmore	(150-5)		
Regional Adviser on Land Transport Facilitation	I. Echavarría	(150-6)		
Regional Adviser in Transport (CAF/ECLA)	J. Baraqui	(150-7)		
Regional Adviser on Trade and Transport Facilitation	W. Grondhuis	(150-8)		
Regional Adviser on Railway Traffic	G. Schulz	(150-9)		

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Transport and Communications (continued)
Road and Rail Transport

TEC 323/-(151)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Transport and Communications (continued)
Ports and Shipping

TEC 323/-(152)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
● Regional Adviser on Ports and Harbours for the Caribbean	Plumlee	(152-1)		
Regional Adviser on Marine Pollution	J.A.L. Cosh	(152-2)		

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Transport and Communications (continued)
Telecommunications

TEC 323/-(153)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Public Administration

TEC 323/-(170)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
General Regional Public Administration Advisers (correspondence by Country)	Ramalho Akesson	(170-1)		
Regional Public Administration Adviser for the Caribbean		(170-2)		

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

General Social Development

TEC 323/-(200)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
Regional Adviser on Social Welfare		(200-1)		
Study on Development and Education in Latin America and the Caribbean	G. Rama	(200-2)		
Regional Adviser on Integration of women to Development	S. Aurelius	(200-3)		
Regional Adviser on critical poverty in Latin America	E. Barandiarán S. Molina E. Lederman F. Galofré	(200-4)		

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Family and Child Welfare

TEC 323/-(210)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Rehabilitation of the Handicapped

TEC 323/-(220)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Social Defense

TEC 32:/-(230)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Housing, Building and Physical Planning

TEC 323/-(240)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
Regional Adviser on Housing Programming and Policies		(240-1)		
Regional Adviser on Financing of Housing		(240-2)		
Regional Adviser on Physical Planning	Domicelj	(240-3)		
Regional Adviser on Human Settlements	L.E. Rosas	(240-4)		

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Community Organization and Development

TEC 323/-(250)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
Regional Adviser on Rural and Community Development for the Caribbean	U.C. Ghildyal	(250-1)		
Regional Adviser on the Andean Indian Programme		(250-2)		
Regional Adviser on Community Development		(250-3)		
Regional Community Development Adviser South America		(250-4)		

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Population

TEC 323/-(260)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
ELAS/CELADE Project		(260-1)		
Regional Adviser in Demographic Analysis	Zaba, B.	(260-2)		

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Narcotic Control

TEC 323/-(270)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2

TECHNICAL ASSISTANCEREGIONAL PROJECTS

TEC 323

Statistics

TEC 323/-(300)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
Regional Statistical Advisers		(300-1)		
Regional Adviser on Economics Statistics		(300-2)		
Regional Adviser on Sampling		(300-3)		
Regional Adviser on Civil Registration		(300-4)		
Regional Adviser on Economics Statistics for Central America, the Caribbean and Mexico		(300-5)		
Regional Adviser on National Accounts	Noriega	(300-6)		
Regional Adviser on Computer Methods	Ortúzar	(300-7)		
Regional Adviser in Population Census	Bobrowski	(300-8)		
Regional Adviser in Sampling for Demographic Statistics	Cavallini	(300-9)		
Regional Adviser on Vital Statistics	E. Espino	(300-10)		
Regional Adviser on Population Census (Sub Centre CELADE, San José - Costa Rica)	Isea, P.	(300-11)		
Regional Adviser in Cartography	F. Sibauste	(300-12)		
Regional Adviser in National Accounts (Mexico Office)	E. Noya	(300-13)		
Regional Adviser in Household Census	Bobrowski L. Torres	(300-14)		

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Statistics (continued)

TEC 323/-(300)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2
Regional Adviser on Demographic Statistics	R. Mellon	(300-15)		
ILO Household Survey Expert	M. Sanjurjo	(300-16)		
Regional Adviser in Data Processing		(300-17)		

TECHNICAL ASSISTANCE

REGIONAL PROJECTS

TEC 323

Public Information

TEC 323/-(400)

PROJECT TITLE	EXPERTS	PROJECT NUMBER	FILES OPEN	
			/1	/2

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

LIST OF CASE FILES BY FIELD OF ACTIVITY

MASTER LIST TEC 327

Activity File

TEC 327 (...)

(See following pages.)

TECHNICAL ASSISTANCETRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRESTEC 327General Economic Development

TEC 327(100)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
Training in Economic Development	(100-1)	
Latin American Institute for Economic & Social Planning (see also Special Fund ECO 132/226/2(4))	(100-1-1)	
Institute/OTC Training Course in Economic Development	(100-1-2)	
Course on Processes and Problems of Development in Latin America	(100-1-3)	
ECE In-Service Training Programme for Economists	(100-2)	
Seminar on Long-Term Economic Projections for the World Economy: Sectoral Aspects (Elsinore, Denmark, 14-27-VIII-66)	(100-3)	
Inter-Regional Seminar on Planning the External Sector: Techniques, Problems and Policies (Ankara, Turkey, 6-17-IX-65)	(100-4)	
Seminar on Planning Domestic and External Resources for Investment (Amsterdam, Netherlands, 19-30-IX-66)	(100-5)	
Central American Programming Course	(100-6)	
Third Inter-Regional Seminar on Development Planning: Policies for Plan Implementation with Special Reference to Latin America (Santiago, 18-30-III-68)	(100-7)	
Latin American Meeting of Experts on Economic Projections (Santiago, November 1968)	(100-8)	
Course on Regional and Local Development Planning (Santiago, 19 June-6 October 1972)	(100-9)	
Fifth Inter-Regional Seminar on Development Planning Development Prospects and Planning for the Coming Decade (with special reference to Asia, Bangkok, 15-16-IX-69)	(100-10)	
Sixth Inter-Regional Seminar on Development Planning (Quito, 20 Sept. - 4 October 1971)	(100-11)	
Symposium on European Co-operation in Training Regional Planners from Developing Countries	(100-12)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

General Economic Development (continued)

TEC 327(100)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
Inter-Regional Seminar on Development Planning (Addis Ababa, Ethiopia, Dec.6-17, 1971)	(100-13)	
Meeting on Action Programme of Cooperation among Developing Countries	(100-14)	
Seminar on the Distribution of Costs and Benefits in Regional Economic Schemes among Developing Countries	(100-15)	
Course on Regional Development Planning for Central America, Panama and the Dominican Republic	(100-16)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Natural Resources Development and Power

TEC 327 (110)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
Inter-Regional Seminar on Cartography in Economic Development (Copenhagen, Denmark, 3-31.I.65) Second Inter-Regional Seminar on Cartography in Economic Development (Copenhagen, Denmark, 15.V-10.VI. 1967)	(110-1)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Natural Resources Development and Power (continued)

Mineral Resources Development

TEC 327 (111)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
● Inter Regional Seminar on Geochemical Methods for Mineral Exploration (Moscow, USSR, 9-27.VIII.65)	(111-1)	
Seminar on the Petroleum Industry in Latin America (Santiago, 15-24.II.67)	(111-2)	
● Inter-Regional Seminar on Ore Concentration in Water-Short Areas (NYK, 14-28.II.66)	(111-3)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Natural Resources Development and Power (continued)

Water Resources Development

TEC 327 (112)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
Inter-Regional Meeting on Water Resources Surveys (Addis Abeba, 1966)	(112-1)	
Inter-Regional Seminar on Economic Application of Water Desalination (NYHQ, 22. XI-2.X.65)	(112-2)	
Inter-Regional Seminar on Integrated Utilization of Water Resources (Fergana Uzbek, S.S.R., 1-IV.VIII.66)	(112-3)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Natural Resources Development and Power (continued)

Power Resources Development

TEC 327 (113)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
● Inter-Regional Seminar on Energy Policy in Developing Countries (Bréau, Seine de Oise, France, 3-18.V.65) Seminar on Rural Electrification New Delhi Dec. 1971	(113-1) (113-2)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Meteorology

TEC 327 (120)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Industrial Development and Productivity

TEC 327 (130)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
Inter-Regional Seminar on the Establishment of Industrial Complexes (Tashkent, Uzbekistan, S.S.R., 22.IX-6.X.64)	(130-1)	
Inter-Regional Symposium on Industrial Project Evaluation (Prague, Czechoslovakia, 11-29.X.65)	(130-2)	
Inter-Regional Working Party on Training of Economic Administration of Developing Countries in Industrial Development (Paris, France, 2-10.IX.65)	(130-3)	
Seminar on Promotion and Financing of Industrial Development (cancelled)	(130-4)	
Inter-Regional Seminar on Industrial Location and Regional Development (Minsk, USSR, August 1968)	(130-5)	
Inter-Regional Seminar on Incentive Policies for Industrial Development	(130-6)	
Seminar on the Production and Use of Tinplate Containers in the Developing Countries	(130-7)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Industrial Development and Productivity (continued)

Industrial Techniques and Processes

TEC 327 (131)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
Central American Institute of Technology and Industrial Research (ICAITI)	(131-1)	
Inter-Regional Seminar on Industrial and Technological Research Institute (Beirut, Lebanon, 30.XI-12.XII.64)	(131-2)	
Training Programme for Iron and Steel Specialists from Developing Countries (USSR, 2nd half 1965)	(131-3)	
Symposium on the Development of Metal-Working Industries (Moscow, 7.IX-6.X.66)	(132-4)	
Seminar on the Development of Industrial Standardization in Developing Countries (Helsingoer, Denmark, 4-25.X.65)	(131-5)	
Inter-Regional Seminar on the Automotive Industry in Developing Countries (Karlovy Vary, Czechoslovakia 1968)	(131-6)	
In-Plant Group Training for Engineers and Technologists in the Fields of Metallurgical Industries (1967)	(131-7)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Industrial Development and Productivity (continued)

Development of Specific Industries TEC 327 (132)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
Seminar on Machine Manufacture (Sao Paulo, Brasil not yet held)	(132-1)	
Seminar on Chemical Industries (Caracas, Venezuela 7-12.XII.64)	(132-2)	
Inter-Regional Seminar on the Cement Industry (Copenhagen, Denmark, 2-16.V.64)	(132-3)	
Inter-Regional Conference on the Development of Petro-Chemical Industries in Developing Countries (Teheran, Iran, 16-30.XI.65)	(132-4)	
Inter-Regional Seminar on the Food Canning and Preserving Industry (Copenhagen, Denmark, 21.IX-10.X.64)	(132-5)	
Seminar on Small-Scale Industry (Quito, Ecuador, 28.XI.-5.XII.66)	(132-6)	
Inter-Regional Seminar on Textile Industry (Lodz, Poland, 6-27.IX.65)	(132-7)	
Inter-Regional Seminar on the Production of Fertilizer (Kiev, Ukraine, 24.VIII -13.IX.65)	(132-8)	
Inter-Regional Symposium on Technical Services and Facilities for Small-Scale Industries (Denmark, 25.VI-8.VII.67)	(132-9)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Trade Promotion and Marketing

TEC 327 (140)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
Regional Trade Policy Course (Santiago, Chile 1966, 1967, 1968, 1969, 1970, 1971, 1972)	(140-1)	
Group Training Programme in Trade Promotion 1) Copenhagen, Denmark, 15.IX-15.XII.65; 2) Gentofte, Denmark, 21.VIII.-29.X.67	(140-2)	
Meeting of Experts on Trade and Development Santiago, 10-22.XII.65	(140-3)	
Regional Training Course in the Techniques of Export Promotion (Santiago, July-August 1970)	(140-4)	
Seminar on Export Promotion (Santiago, September 1969)	(140-5)	
Trade Promotion Training Programme for the Caribbean Latin American Seminar on Dissemination of Information on the Generalized System of Preferences (Santiago)	(140-6)	
	(140-7)	
Special Training Programme on Multilateral Trade Negotiations for Latin American Officials of Countries Members of CECLA	(140-8)	
Seminar on Problems Affecting the Access of Latin American Exports to Foreign Markets	(140-9)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Transport and Communications

TEC 327 (150)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
Inter-Regional Seminar on Containerisation and other Unitized Methods for the Inter-modal Movement of Freight (London, 1-12.V.67)	(150-1)	
Seminar on Statistics, Accounting and Costs of Railway Enterprises (25-30.XI.68)	(150-2)	
Inter-Regional Seminar on Tecnico-Economic Organizational and Administrative Aspects of Inland Waterhouse Transport (Leningrad, September 1968)	(150-3)	
Inter-Regional Maritime Training Centre	(150-4)	
Round Table Meeting of Latin American Insurance Supervisors	(150-5)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Transport and Communications (continued)

Road and Rail Transport

TEC 327 (151)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Transport and Communications (continued)

Ports and Shipping

TEC 327 (152)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
Inter-Regional Ports and Shipping Training Centre (Copenhagen, Denmark, 11.V-11.VI.64) (Lagos, Nigeria, 8-27.II.65) 6th Session, Denmark, 1-21.V.66; 7th Session, Lima, 28.II-18.III.67; 8th Session, Denmark, 28.IV-18.V.68)	(152-1)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Transport and Communications (continued)

Telecommunications

TEC 327 (153)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Public Finance and Financial Institutions

TEC 327 (160)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
Working Party on Systems of Budgeting and Accounting (Santiago, 23-28.XI.64)	(160-1)	
Inter-Regional Workshop on Problems of Budget Classification and Management in Developing Countries (Copenhagen, Denmark 31.VIII-11.XI.64)	(160-2)	
Centro de Estudios Monetarios LA (CEMLA)	(160-3)	
Second Inter-Regional Budget Workshop (Copenhagen, Denmark, 4-16.IX.67)	(160-4)	
Caribbean Workshop on Harmonization of Fiscal Incentives (Port of Spain, 8-13.IX.69)	(160-5)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Public Administration

TEC 327 (170)

PROJECT TITLE	PROJECT NUMBER	FILE OPE
Ex-Advanced School of Public Administration for Central America (ESAPAC) (See Special Fund:ECO 132/226/2(5) ICAP - Instituto Centroamericano de Administración Pública)	(170-1)	
Group Training Programme on Technical Assistance	(170-2)	
Inter-Regional Seminar on Administrative Problems of Public Enterprises (Geneva, Switzerland, 26.II-4.X.66)	(170-3)	
Meeting of Experts on the UN Programme of Public Administration (NYHQ, 16-24.I.67)	(170-4)	
Seminar on Central Services to Local Authorities (Rio de Janeiro, 20-28.V.68)	(170-5)	
Seminar on Administrative Aspects of Plan Implementation (Santiago, 19-27.II.68)	(170-6)	
Meeting of Experts on Administration of Public Enterprises in Latin America and the Caribbean (Santiago, 17-22.XI.69)	(170-7)	
UN Inter-Regional Seminar on the Development of Senior Administrators in the Public Services of Developing Countries (Geneva, 19-29.VIII.68)	(170-8)	
Inter-Regional Seminar on Employment, Development and Role of Scientific and Technical Personnel in the Public Services of Developing Countries (USSR, 2 weeks Mid 1969)	(170-9)	
Seminar on the Application of Modern Management Techniques in Public Administration for National Development (USA, Summer, 2 weeks 1970)	(170-10)	
Meeting of Experts on Administrative Capacity for Development	(170-11)	
Meeting of Experts on Credit Institutions for Local Authorities	(170-12)	
UNITAR/SIDA Regional Seminar on International Procurement. Santiago - March 1973	(170-13)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

General Social Development

TEC 327 (200)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
Meeting of Experts on Social Development Planning (scheduled to be held in 1964, but was cancelled)	(200-1)	
Organization and Administration of Social Services in Latin America	(200-2)	
Social Aspects of Industrialization (Minsk, USSR, 11-25.VIII.64)	(200-3)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Family and Child Welfare

TEC 327 (210)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Rehabilitation of the Handicapped

TEC 327 (220)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
Inter-Regional Study Tour on the Rehabilitation of the Disabled (Poland and USSR, 1-20.IX.65)	(220-1)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Social Defense

TEC 327 (230)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
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Latin American Institute of Criminology - Brazil

(230-1)

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Housing, Building and Physical Planning

TEC 327 (240)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
Inter-American Housing Centre (CINVA)	(240-1)	
Study Tour and Workshop on Organization and Functions of National Housing Agencies for the Implementation of Housing Programmes (Copenhagen, Oslo and Stockholm, 30.VIII-19.IX.64)	(240-2)	
Housing Programming Course (Santiago, 2.V-22.VII.66)	(240-3)	
Seminar on Pre-Fabrication of Houses for Latin American Countries (Copenhagen, Denmark, 13.VIII-1.IX.67)	(240-4)	
Inter-Regional Seminar on Development Policies and Planning in Relation to Urbanization (Pittsburg, USA, 24.X-4.XI.66)	(240-5)	
Working Group on Housing Policy and Programmes (cancelled)	(240-6)	
Inter-Regional Seminar on Rural Housing and Community Facilities (Maracay, Venezuela, 3-20.IV.67)	(240-7)	
Inter-Regional Seminar on the Improvement of Slums and Uncontrolled Settlements (Medellin, Colombia, 15.II.-1.III.70)	(240-8)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Community Organization and Development

TEC 327 (250)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
Regional Fundamental Education Centre for Community Development for Latin America (CREFAL)	(250-1)	
Seminar on Planning and Administration of Community Development (Santiago, 22.VI-1.VII.64)	(250-2)	
Caribbean Workshop on Integrated Rural Development (Kingston, 6-11.X.69)	(250-3)	
Seminar on Social Aspects of Regional Development (Santiago, 3-14.XI.69)	(250-4)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Population

TEC 327 (260)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
Latin American Demographic Centre - See Special Fund: ECO 132/226/2(3)	(260-1)	
International Development Research Centre - DOCPAL	(260-2)	
Ford Foundation Grant to CELADE	(260-3)	
PISPAL	(260-4)	
CELADE/BID	(260-5)	
CELADE/CANADA	(260-6)	
ECLA/CELADE Project on Development, Demographic Trends & Income in Latin America	(260-7)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Narcotics Control

TEC 327 (270)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Statistics

TEC 327 (300)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN
Latin American Seminar on Basic Statistics (not yet held)	(300-1)	
II Latin American Seminar on Civil Registration (Lima, Perú, 30.XI-11.XII.64)	(300-2)	
Latin American Seminar on Industrial Statistics (Quito, Ecuador, 6-16.XII.66)	(300-3)	
Working Group on National Accounts (Santiago - 8-17.XI.65)	(300-4)	
Seminar on Civil Registration in the Caribbean (scheduled to be held at St. Vincent in 1966, but project was cancelled)	(300-5)	
Seminar on the Organization and Conduct of Population and Housing Censuses in Latin America (Santiago, 20-31.V.68)	(300-6)	
Inter-Regional Workshop on Methodology of Demographic Sample Survey (Copenhagen, 24.IX-3.X.69)	(300-7)	
Working Group on Industrial Statistics (Santiago, 3-14.VIII.70)	(300-8)	
Seminar on the Preparation and use of Population and Housing Census Tabulations	(300-9)	
Committee of Experts in Promotion of Improvement of Vital Statistics	(300-10)	

TECHNICAL ASSISTANCE

TRAINING INSTITUTES, SEMINARS AND DEMONSTRATION CENTRES

TEC 327

Public Information

TEC 327 (400)

PROJECT TITLE	PROJECT NUMBER	FILE OPEN

PUBLIC INFORMATION

FUB 000

Dissemination of Information

FUB 100

Public Relations Activities

FUB 200

PUBLIC INFORMATION

PUB 000

Case files:

UN Organs and Offices	PUB 000(1)
UN Headquarters	PUB 000(1-1)
Regional Economic Commissions	PUB 000(1-2)
UN Information Centres	PUB 000(1-3)
ECLA Sub-regional Centres	PUB 000(1-4)

Specialized Agencies	PUB 000(2)
Governments	PUB 000(3)
Organizations	PUB 000(4)

Dissemination of Information

PUB 100

Press

PUB 110 GEN

Press Material

PUB 111

Press Interviews and Conferences

PUB 112

Visual Material

PUB 120 GEN

Compilation and Production

PUB 121

Case files:

Films	PUB 121(1)
Photographs	PUB 121(2)
Filmstrips	PUB 121(3)

PUBLIC INFORMATION (continued)
Visual Material (continued)

Distribution	PUB 122 GEN
Case files:	
Films	PUB 122(1)
Photographs	PUB 122(2)
Filmstrips	PUB 122(3)
Exhibits	PUB 123
<u>Radio and Television</u>	PUB 130 GEN
Relations with Radio Stations and Organizations	PUB 131 GEN
Case files:	
Relations with Television Networks and Organizations	PUB 132 GEN
Case files:	
<u>Publications</u> *	PUB 140 GEN
Case files: (by Publications)	
Everyman 's United Nations	PUB 140(1)
ECLA's Guide	PUB 140(2)
Review Copy Service	PUB 141
<u>Special Projects and Programmes</u>	PUB 150 GEN
United Nations Day	PUB 151
Human Rights	PUB 152

* Production, Distribution and Sales see: Administrative Series, Documents and Publications.

PUBLIC INFORMATION (continued)
Special Projects and Programmes (continued)

Teaching about the UN PUB 153
Conferences and Meetings PUB 154 GEN

Case files:

Educational Services and Activities PUB 160

General PUB 161

Interns and Fellowship Study Programme PUB 162 GEN

Case files:

Triangular Fellowship Programme PUB 162(1)

Public Relations Activities PUB 200 GEN

Participation in Public Activities PUB 210 GEN

Speaking Engagements PUB 211

Case files: (by Official)

Invitations PUB 212

Visitors PUB 220

Public Interest Correspondence PUB 230 GEN

Case Files:

Organisations PUB 230(1)

Individuals PUB 230(2)

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