

E/CEPAL/CDCC/60/Rev.3

20 June 1980

ECONOMIC COMMISSION FOR LATIN AMERICA
Office for the Caribbean

CARIBBEAN DEVELOPMENT AND CO-OPERATION COMMITTEE

UNITED NATIONS EDUCATIONAL, SCIENTIFIC AND
CULTURAL ORGANIZATION (UNESCO)

Joint CDCC/UNESCO Meeting on the Caribbean
Council for Science and Technology



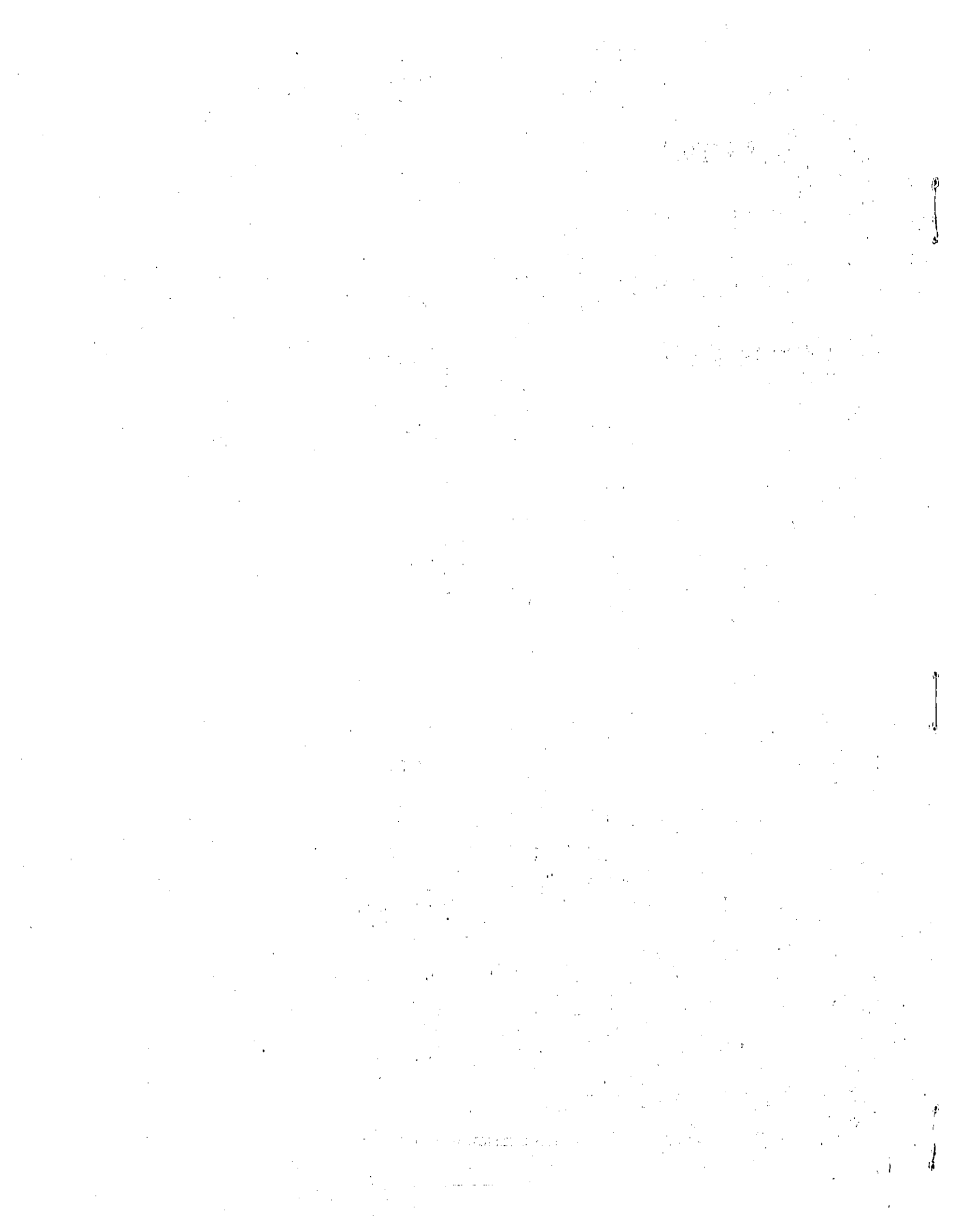
FINAL REPORT OF JOINT CDCC/UNESCO MEETING
TO INAUGURATE
THE CARIBBEAN COUNCIL FOR SCIENCE AND TECHNOLOGY
(14-17 April 1980, Kingston, Jamaica)

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UNITED NATIONS

ECONOMIC COMMISSION FOR LATIN AMERICA Office for the Caribbean



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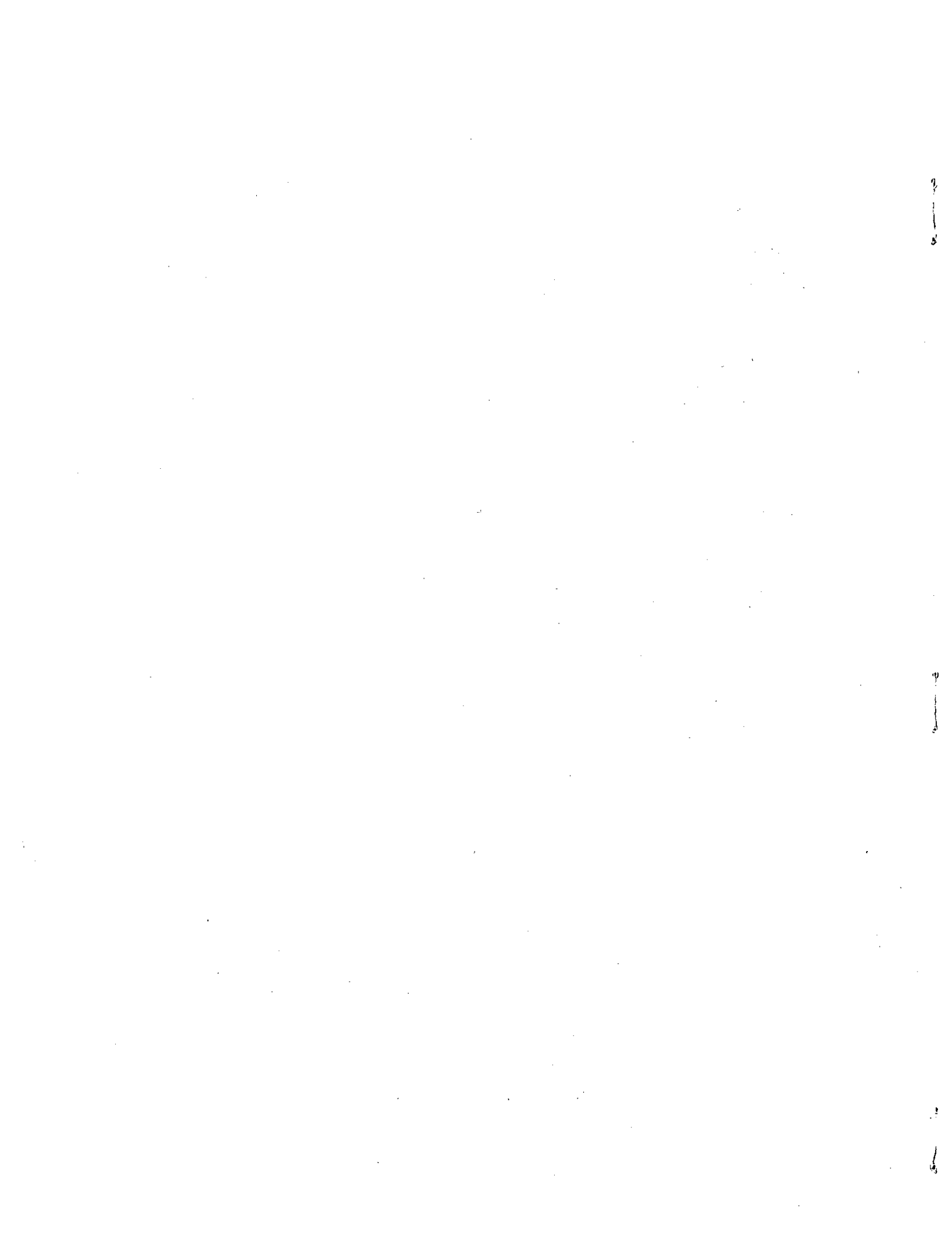
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First Regular Session



ORGANIZATION OF THE MEETING

1. In accordance with the decisions taken at the Fourth Session of the Caribbean Development and Co-operation Committee (CDCC) at Suriname on 19-26 March 1979, that a meeting be convened "to examine and approve the statutes of the Caribbean Council for Science and Technology (CCST) ..." an Inter-Governmental meeting was held in Kingston, Jamaica from 14-17 April 1980 with the objective of giving final approval to the statutes.
2. The meeting had before it the text of the proposed statutes (Appendix II) generally accepted at the Fourth Session of the CDCC as well as Amendments proposed by the Governments of Jamaica (previously circulated), Suriname and Dominica (tabled at the meeting). Prior to the discussions it was agreed that no substantive changes would be introduced in the statutes.

ATTENDANCE

3. Representatives of the following CDCC participating countries attended the meeting: Bahamas, Belize, Cuba, Dominica, Dominican Republic, Grenada, Guyana, Haiti, Jamaica, the Netherlands Antilles, Suriname, and Trinidad and Tobago. The Caribbean Community Secretariat was also represented at the meeting as Observer. The list of participants is given in Appendix I.

Election of Officers

4. The following officers were elected:

Arnoldo K. Ventura (Jamaica)	Chairman
Ramiro Leon Torras (Cuba)	Vice-Chairman
Dennis Irvine (Guyana)	Rapporteur
5. The functions of Secretariat were exercised jointly by the ECLA Office for the Caribbean, which serves as Secretariat to the CDCC, and UNESCO.

Adoption of the Agenda

6. The Agenda adopted for the meeting was as follows:
1. Election of Chairman, Vice-Chairman and Rapporteur.
 2. Consideration of the Draft Statutes of the Caribbean Council for Science and Technology.
 3. Signing of the Statutes.
 4. Preparations for the First Regular Session of the Caribbean Council for Science and Technology.
 5. Any other business.
 6. Adoption of the Report of the meeting.

Opening Statements

7. Opening statements were made by Dr. Arnaldo K. Ventura, Chairman-elect; Mr. Silbourne Clarke, Director of the ECLA Office for the Caribbean; Mr. Hugh Cholmondeley, UNESCO's Representative to the Caribbean on behalf of the Director-General of UNESCO; Senator Kingsley Robotham, Minister of State, Ministry of Finance and Planning of the Government of Jamaica; and Dr. Dennis Irvine, Vice-Chancellor, University of Guyana and Chairman, National Science Research Council of Guyana, on behalf of the delegates.

Examination of the Proposed Statutes

8. The meeting considered the amendments proposed by different governments proceeding to a detailed analysis of the proposed statutes which are attached as Appendix II. The Jamaican delegation drew attention to the fact that a preamble had not been incorporated into the proposed statutes as was normally the case with international agreements. The meeting noted the text of a preamble which had been submitted by the delegation of Jamaica. The amended paragraphs as adopted unanimously by the meeting, are set out hereunder.

CHAPTER I - The title was changed to read "ESTABLISHMENT".

Article 2

The Council will promote co-operation in the field of science and technology aimed at furthering the social and economic development of its member countries, including the implementation of provisions of the Constituent Declaration of the CDCC to promote efforts to co-operate in the mutual transfer of science and technology in order to facilitate the adaptation of imported technology and the development of domestic technologies and increase the bargaining power of the Caribbean countries in their relations with countries outside the area.

Article 3

Subsection (iv) to devise procedures for the effective dissemination of the results of Caribbean R+D projects, and their application in member countries;

Article 4

Membership of the Council shall be open to member countries comprising the CDCC.

Article 5

Each member country of the Council is entitled to designate two Council members, one of whom must be a Scientist chosen by the respective government from amongst senior officials of national bodies responsible for science and technology policies, or of national science and technology research councils, or, where such bodies do not exist, from amongst leading scientists or engineers in the government sector, the universities, appropriate professional associations or the productive sector. A country may designate only one Council member if it so wishes, in which case he must be a scientist chosen in the manner described above. Voting at meetings shall take place in accordance with the provisions of Article 27.

Article 9

The officers of the Council shall be:

- The Chairman : elected annually at the end of the year's Regular Plenary Session.
- The Vice-Chairman : elected annually at the end of the year's Regular Plenary Session.

- The Honorary Treasurer : elected at Regular Plenary Session for three years and eligible for re-election.

In electing the officers of the Council, members shall be guided by the principle of equitable geographic distribution.

Article 10

The Chairman, Vice-Chairman, Honorary Treasurer and one other Council member elected annually at the end of the Regular Plenary Session shall constitute the Council's Executive Committee and represent the Council between the Regular Plenary Sessions provided for in Article 19.

Article 12

The Executive Committee shall be competent to act, in the name of the Council, in any matter the urgency of which would not permit it to be submitted in sufficient time for consideration of the Council, and it shall report such action to the Council as soon as possible for ratification, informing it of the circumstances and implications.

Article 15

The Council shall establish an Executive Secretariat staffed by paid, full-time personnel as might be authorised by succeeding Regular Plenary Sessions. The Secretariat shall be headed by a duly qualified Executive Secretary, and shall be responsible to the Council. The Executive Secretary shall be the Secretary of the Council and its committees.

Article 16

The Secretariat shall:

- (i) deal with the day-to-day technical, financial and administrative affairs of the Council;
- (ii) maintain links with international governmental and non-governmental organizations as approved by the Council in Regular Plenary Sessions, to which reference is made in Article 17 (iii) and (iv);
- (iii) maintain the Council's accounts mentioned under Article 29 hereinafter;

- (iv) submit, for approval by the Honorary Treasurer, at least one month before its presentation for acceptance by a Council Plenary Session, the Annual Balance Sheet mentioned in Article 29 hereinafter;
- (v) prepare the draft Annual Report and draft Annual Programme and Budget of the Council;
- (vi) prepare all publications, reports, studies, surveys, and any other written or audiovisual material required for the Council's operations;
- (vii) convene and technically organise all meetings held under the Council's auspices.

Article 17

Add:

- (v) make regulations for the conduct of its business;
- (vi) institute such other mechanisms as may be consistent with its aims and objectives.

Article 18

The Council's Work Programme may include:

-
- (vi) promotion of measures for enhancing the status of scientific researchers, teaching personnel and other scientific and technological workers;
-
- (ix) measures to encourage talented and qualified staff to work and remain in the region, thus stemming the exodus of such people to other countries, and to attract Caribbean research scientists and engineers, teaching personnel and other Caribbean scientific and technological workers, for work in the region;
-
- (xii) such other activities as may be consistent with its aims and objectives.

Article 19

The Council shall meet in Regular Plenary Session once a year in a different member country and the Agenda of such meetings shall include, inter alia: consideration and approval of the previous financial year's Balance Sheet and of the Council's draft Annual Report and the Council's draft Programme and Budget provided for in Articles 16 and 29, proposed by the Executive Secretary for the succeeding year.

Article 23

The First Plenary Session of the Council shall be convened by the CDCC Secretariat, in co-operation with UNESCO, as soon as six CDCC member countries have designated their representatives in accordance with the provisions in Articles 5, 6, 7, 31 and 33, thus signifying their wish to form a part of the Council. The First Plenary Session shall elect its own Chairman, Vice-Chairman and Rapporteur and shall conclude with election of the Council's regular officers as provided for in Article 9.

Article 25

Appropriate regional and international governmental or non-governmental organizations with which the Council has entered into formal working relations may be invited by the Secretariat, with the Executive Committee's prior approval, to designate observers to meetings of the Council or of the Executive Committee.

Article 27

A quorum shall be constituted by a half plus one of the member countries. Each member country shall have a single vote. All decisions at meetings held under the Council's auspices shall be taken by a simple majority vote of those present and voting. However, proposals for modification of the statutes must be approved at a Plenary Session by a majority of two-thirds of those present and voting, subject to the provisions in Article 32 and three months notice having been given to member countries of the proposals for modification, prior to the meeting at which the proposals are to be considered.

Add: CHAPTER X - FINAL PROVISIONS

Article 31

These statutes shall be subject to ratification or acceptance by CDCC member countries. Instruments of ratification or acceptance shall be deposited with the Director of the ECLA/CDCC Office who shall inform all CDCC members of each deposit and the date thereof.

Article 32

Any modifications to these statutes shall be in accordance with Article 27, and shall be subject to ratification or acceptance by member countries of the Council.

Article 33

These statutes shall enter into force upon the deposit of instruments of ratification or acceptance by six CDCC member countries.

Article 34

Until such time as the Council is in a position to establish its own Executive Secretariat, as provided under Article 15, the CDCC Secretariat shall assist in provision of the secretariat services in collaboration with any government or organisation specified in Article 17 (ii), (iii) and (iv) that the Council may designate. The requirement in Article 15 that the Executive Secretary shall be the Secretary of the Council and of all its committees, and that in Article 14 with respect to meetings of the Executive Committee, shall not apply until appointment of the Executive Secretary.

Signing of the Statutes

9. At a special ceremony on the morning of Thursday 17 April 1980 the representatives of eleven governments signified their approval of the statutes by signing them as indicated in the Annex to the present Final Report. The representative of the Commonwealth of the Bahamas indicated that he was not empowered to sign.

Recommendations

10. The meeting, having considered issues relating to the legal identity of the CCST, the need to have the CCST formally established as early as possible, and other aspects of CCST's operation,

UNANIMOUSLY RECOMMENDS:

1. To CDCC member countries, that as a matter of urgency they give ratification or acceptance of the statutes for the CCST as annexed to this report, if possible before the next CDCC meeting scheduled for 4-10 June 1980 in Jamaica.
 2. To the CCST, that at its First Plenary Session it adopt a resolution calling on governments who have signified ratification or acceptance of the statutes to enact, where they have not already done so, legislation giving legal identity to the CCST.
 3. To CDCC V that all necessary steps be taken so that no impetus is lost on the establishment and functioning of the CCST.
 4. To governments, noting that Article 34 requires the CDCC Secretariat to perform certain secretariat services for the CCST, pending the establishment of a permanent Secretariat, that they instruct their Permanent Representatives at the United Nations to request the Secretary-General to take all necessary steps that would enable the ECLA Office for the Caribbean (which serves as the Secretariat to the CDCC) to give fullest support to the work of the CCST.
 5. To UNESCO, the UNDP and the recently established United Nations Interim Fund for Science and Technology, to join with CDCC member countries in technical preparations for the First Plenary Session of the CCST and, subsequently, in implementation of the CCST work programme.
11. The delegate from the Dominican Republic voiced the wish of his delegation that, in the report, his opinion be recorded that under paragraph

(ix) of Article 18 of the CCST Statutes, due attention be given to "specialized workers" ("obreros especializados") as a category of talented and qualified persons who should benefit from measures to encourage them to remain in the region.

12. The meeting noted that it may be necessary for the CCST to have certain immunities and privileges to perform its functions effectively and that, accordingly, consideration would have to be given to this matter at some future date.

13. The meeting also noted that consideration should be given to the question of providing for withdrawal from the Council by its member countries.

14. The meeting having noted that CDCC IV had requested the preparation by the Secretariat of the budget for an autonomous CCST for submission to member governments and the Steering Committee directed the Secretariat to give this matter its urgent attention.

15. The meeting considered and approved the Provisional Agenda for the First Regular Plenary Session of the CCST. This agenda is attached as Appendix III.

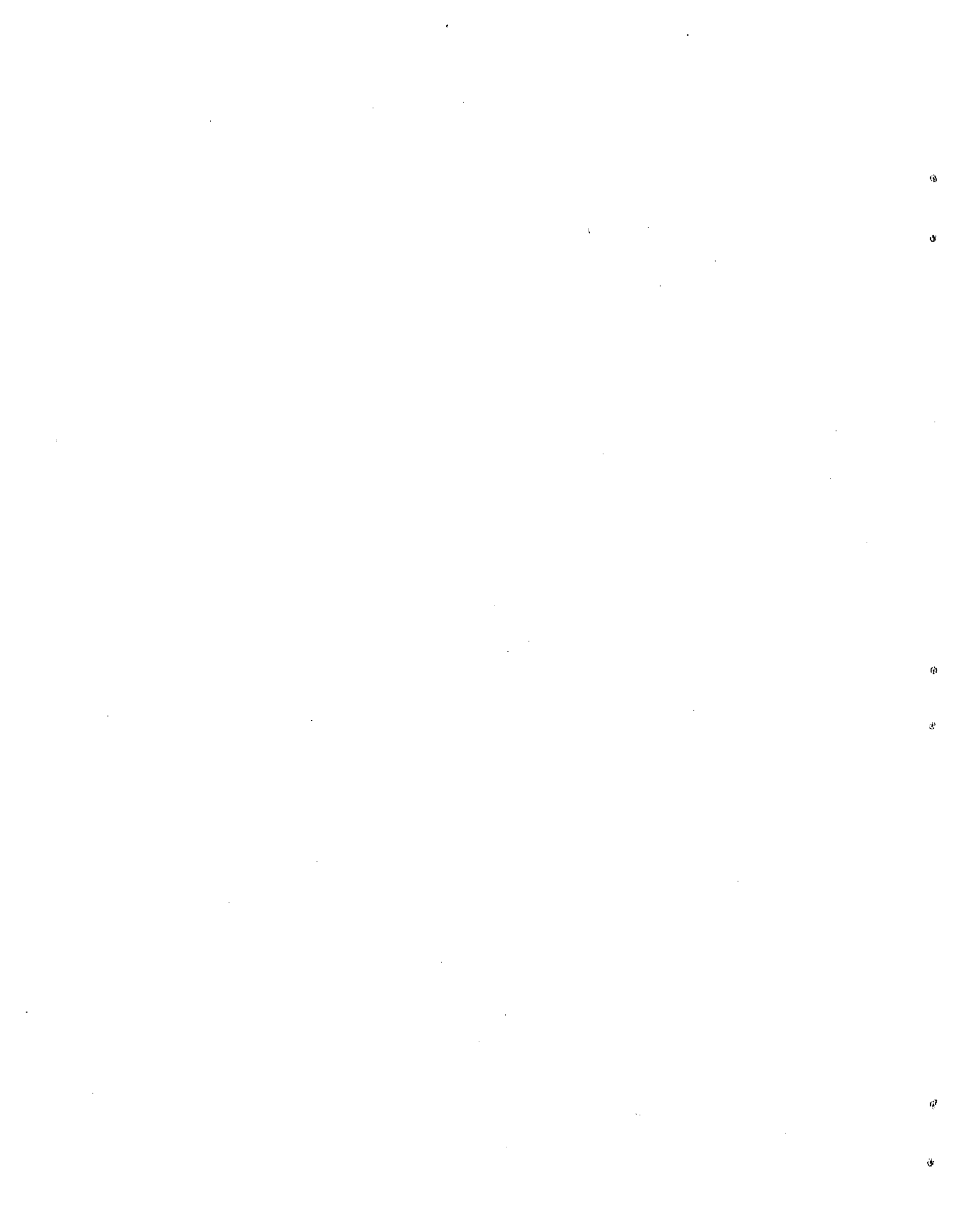
16. The meeting agreed that the working languages of the CCST will be English, Spanish and French.

Adoption of the Final Report

17. The present Final Report was adopted unanimously by the meeting at its concluding session on 17 April 1980.

A N N E X

STATUTES OF THE
CARIBBEAN COUNCIL FOR SCIENCE AND TECHNOLOGY
(CCST)



STATUTES OF THE
CARIBBEAN COUNCIL FOR SCIENCE AND TECHNOLOGY

CHAPTER I - ESTABLISHMENT

Article 1

A Caribbean Council for Science and Technology (CCST) is hereby constituted in pursuance of decisions of the Caribbean Development and Co-operation Committee (CDCC).

Article 2

The Council shall promote co-operation in the field of science and technology aimed at furthering the social and economic development of its member countries, including the implementation of provisions of the Constituent Declaration of the CDCC to promote efforts to co-operate in the mutual transfer of science and technology in order to facilitate the adaptation of imported technology and the development of domestic technologies and increase the bargaining power of the Caribbean countries in their relations with countries outside the area.

CHAPTER II - OBJECTIVES

Article 3

The Council shall pursue the following specific aims:

- (i) to implement CDCC objectives by designing and executing appropriate joint scientific and technological projects, and also advise the CDCC and its member countries on scientific and technological issues requiring attention;
- (ii) to identify institutions that could participate in the projects, and establish the mechanisms for co-operation;

- (iii) where no relevant institutions exist, to propose measures for the implementation of particular projects;
- (iv) to devise procedures for the effective dissemination of the results of Caribbean R+D projects, and their application in member countries;
- (v) generally, to promote the establishment and strengthening of appropriate national and Caribbean organs and mechanisms for science and technology development and application.

CHAPTER III - MEMBERSHIP

Article 4

Membership of the Council shall be open to member countries comprising the CDCC.

Article 5

Each member country of the Council is entitled to designate two Council members, one of whom must be a scientist chosen by the respective government from amongst senior officials of national bodies responsible for science and technology policies, or of national science and technology research councils, or, where such bodies do not exist, from amongst leading scientists or engineers in the government sector, the universities, appropriate professional associations or the productive sector. A country may designate only one Council member if it so wishes, in which case he must be a scientist chosen in the manner described above. Voting at meetings shall take place in accordance with the provisions of Article 27.

Article 6

Council members are appointed by means of government communications addressed to the CDCC Secretariat. Such appointments may be for an indefinite period of time and may be revised at any time by the government concerned.

Article 7

A government may, if it so wishes, designate an alternate to its Council appointee(s).

Article 8

The Council may establish such specialized committee or ad hoc working groups as may be necessary. These will comprise recognized authorities in the particular field concerned. The Chairman of each such committee or working group shall be appointed by the Council.

CHAPTER IV - OFFICERS

Article 9

The officers of the Council shall be:

- The Chairman : elected annually at the end of the year's Regular Plenary Session.
- The Vice-Chairman : elected annually at the end of the year's Regular Plenary Session.
- The Honorary Treasurer : elected at Regular Plenary Session for three years and eligible for re-election.

In electing the officers of the Council, members shall be guided by the principle of equitable geographic distribution.

Article 10

The Chairman, Vice-Chairman, Honorary Treasurer and one other Council member elected annually at the end of the Regular Plenary Session shall constitute the Council's Executive Committee and represent the Council between the Regular Plenary Sessions provided for in Article 19.

Article 11

The Executive Committee shall meet at least twice between Regular Plenary Sessions to review the Council's activities and to consider

the draft Annual Report, the Agenda and the working documents of the next Regular Plenary Session.

Article 12

The Executive Committee shall be competent to act, in the name of the Council, in any matter the urgency of which would not permit it to be submitted in sufficient time for consideration of the Council, and it shall report such action to the Council as soon as possible for ratification, informing it of the circumstances and implications.

Article 13

The Vice-Chairman and the Honorary Treasurer, in that order, shall replace the Chairman in all his duties if the latter should be absent from the region or otherwise impaired in the exercise of his duties.

Article 14

Meetings of the Executive Committee are convened by the Executive Secretary provided for in Article 15. In the event that any member of the Executive Committee cannot attend, a Council member will be co-opted by the Executive Secretary to replace him, on the basis of seniority of appointment to the Council.

CHAPTER V - SECRETARIAT

Article 15

The Council shall establish an Executive Secretariat staffed by paid, full-time personnel as might be authorised by succeeding Regular Plenary Sessions. The Secretariat shall be headed by a duly qualified Executive Secretary, and shall be responsible to the Council. The Executive Secretary shall be the Secretary of the Council and its committees.

Article 16

The Secretariat shall:

- (i) deal with the day-to-day technical, financial and administrative affairs of the Council;
- (ii) maintain links with international governmental and non-governmental organizations as approved by the Council in Regular Plenary Sessions, to which reference is made in Article 17 (iii) and (iv);
- (iii) maintain the Council's accounts mentioned under Article 29 hereinafter;
- (iv) submit, for approval by the Honorary Treasurer, at least one month before its presentation for acceptance by a Council Plenary Session, the Annual Balance Sheet mentioned in Article 29 hereinafter;
- (v) prepare the draft Annual Report and draft Annual Programme and Budget of the Council;
- (vi) prepare all publications, reports, studies, surveys and any other written or audiovisual material required for the Council's operations;
- (vii) convene and technically organize all meetings held under the Council's auspices.

CHAPTER VI - OPERATIONAL MECHANISMS

Article 17

To further the attainment of its objectives, the Council may:

- (i) institutionalize its operations and draw up an Annual Report and an Annual Programme and Budget;
- (ii) conclude appropriate agreements with governments of CDCC members;
- (iii) conclude agreements with or establish close working relations with other interested Caribbean regional bodies, universities, scientific and technological organizations and professional associations and societies;

- (iv) make arrangements for co-operation with the United Nations, its Specialized Agencies, other entities of the United Nations system, and other appropriate national or international organizations;
- (v) make regulations for the conduct of its business;
- (vi) institute such other mechanisms as may be consistent with its aims and objectives.

CHAPTER VII - OPERATIONAL FUNCTIONS

Article 18

The Council's Work Programme may include:

- (i) identification of priority scientific and technological activities suitable for regional co-operation;
- (ii) encouragement of the design and adaptation of technology to suit local circumstances;
- (iii) advice on the monitoring and control, where appropriate, of the transfer of science and technology;
- (iv) devising of measures and appropriate programmes, within selected fields, permitting a better utilization of the internal scientific and technological potential of Caribbean countries with special attention to the contribution of universities, R+D and technical institutes and scientific organizations or services;
- (v) promotion of the use of functional budgeting procedures by governments for scientific and technological activities;
- (vi) promotion of measures for enhancing the status of scientific researchers, teaching personnel and other scientific and technological workers;

- (vii) action to foster the education and training of specialized scientific and technological auxiliary R+D personnel;
- (viii) action to raise the level of public awareness of the implications of science and technology for social and economic development;
- (ix) measures to encourage talented and qualified staff to work and remain in the region, thus stemming the exodus of such people to other countries, and to attract Caribbean research scientists and engineers, teaching personnel and other Caribbean scientific and technological workers, for work in the region;
- (x) organization of symposia, seminars, workshops and conferences;
- (xi) arrangements for the dissemination of the results of its activities through publications and other ways;
- (xii) such other activities as may be consistent with its aims and objectives.

CHAPTER VIII - MEETINGS

Article 19

The Council shall meet in Regular Plenary Session once a year in a different member country and the Agenda of such meetings shall include, inter alia: consideration and approval of the previous financial year's Balance Sheet; and of the Council's draft Annual Report and the Council's draft Programme and Budget provided for in Article 16 and 29, proposed by the Executive Secretary for the succeeding year.

Article 20

The Council's Annual Report and approved Programme and Budget shall be transmitted to the CDCC and to CDCC Member States.

Article 21

At the request of its Chairman or at least half plus one of its members, the Council may meet in Extraordinary Plenary Session.

Article 22

Regular or Extraordinary Plenary Sessions shall be convened and organized by the Council's Secretariat. Such meetings shall be presided over by the Chairman, the Vice-Chairman or the Honorary Treasurer, according to their availability and in that order. Regular Plenary Sessions must be convened with three months prior notice and Extraordinary Plenary Sessions with six weeks notice, stating the Agenda in each case.

Article 23

The First Plenary Session of the Council shall be convened by the CDCC Secretariat, in co-operation with UNESCO as soon as six CDCC member countries have designated their representatives in accordance with the provisions in Articles 5, 6, 7, 31 and 33, thus signifying their wish to form a part of the Council. The First Plenary Session shall elect its own Chairman, Vice-Chairman and Rapporteur and shall conclude with election of the Council's regular officers as provided for in Article 9.

Article 24

Each specialized committee or ad hoc working group shall be chaired by its designated Chairman (cf. Article 8 above) or, in his absence, by a participant designated by the committee or working group concerned.

Article 25

Appropriate regional and international governmental or non-governmental organizations with which the Council has entered into formal working relations may be invited by the Secretariat, with the Executive Committee's prior approval, to designate observers to meetings of the Council or of the Executive Committee.

Article 26

The Executive Committee shall decide on official representation of the Council at appropriate conferences, meetings or other events related to its aims and work and in which the Council is officially invited to participate. The Executive Committee shall report on its action in this regard, to the Council, at Plenary Sessions.

Article 27

A quorum shall be constituted by a half plus one of the member countries. Each member country shall have a single vote. All decisions at meetings held under the Council's auspices shall be taken by a simple majority vote of those present and voting. However, proposals for modification of the statutes must be approved at a Plenary Session by a majority of two-thirds of those present and voting, subject to the provision in Article 32 and three months notice having been given to member countries of the proposals for modification, prior to the meeting at which the proposals are to be considered.

CHAPTER IX - FINANCES

Article 28

- (a) The finances of the Council shall consist of:
 - (i) Contributions from Member Governments, with additional support from organizations within the United Nations system and other institutions.
 - (ii) Funds for projects sponsored or launched by the Council, and which qualify for assistance within the framework of activities of organizations of the United Nations system, or any other appropriate international, regional or national organization.
- (b) The Council may establish a Special Fund for Scientific and Technological Development in the Caribbean, to be used particularly to assist priority R+D projects of an intra-regional nature, within the guidelines set down by the

Council. Regulations for the operation of the Special Fund must be laid down by the Council.

Article 29

The Council shall keep proper books of account and prepare an Annual Balance Sheet, properly audited. Funds received and disbursed under the Special Fund referred to in Article 28(b) shall be presented in a separate account.

Article 30

The Council's financial year shall run from 1 January to 31 December.

CHAPTER X - FINAL PROVISIONS

Article 31

These statutes shall be subject to ratification or acceptance by CDCC member countries. Instruments of ratification or acceptance shall be deposited with the Director of the ECLA/CDCC Office who shall inform all CDCC members of each deposit and the date thereof.

Article 32

Any modifications to these statutes shall be in accordance with Article 27, and shall be subject to ratification or acceptance by member countries of the Council.

Article 33

These statutes shall enter into force upon the deposit of instruments of ratification or acceptance by six CDCC member countries.

Article 34

Until such time as the Council is in a position to establish its own Executive Secretariat, as provided under Article 15, the CDCC Secretariat shall assist in provision of the secretariat services in collaboration

with any government or organization specified in Article 17 (ii), (iii) and (iv) that the Council may designate. The requirement in Article 15 that the Executive Secretary shall be the Secretary of the Council and of all its committees, and that in Article 14 with respect to meetings of the Executive Committee, shall not apply until appointment of the Executive Secretary.



Signed this 17th day of April, Nineteen Hundred and Eighty at Kingston Jamaica, in English, French and Spanish, all three texts being equally valid.

.....
On behalf of the Government of Bahamas

Randall

.....
On behalf of the Government of Cuba

ad referendum

Mc Donald Alexander
.....
On behalf of the Government of Dominica

Full acceptance

T. Albert - Haxaire
.....
On behalf of the Government of the Dominican Republic

ad referendum

James S. Avers
.....
On behalf of the Government of Grenada

full acceptance

Walter H. Jones
.....
On behalf of the Government of Guyana

full acceptance

Emile F. Brisson
.....
On behalf of the Government of Haiti

pleine acceptation

Atkinson
.....
On behalf of the Government of Jamaica

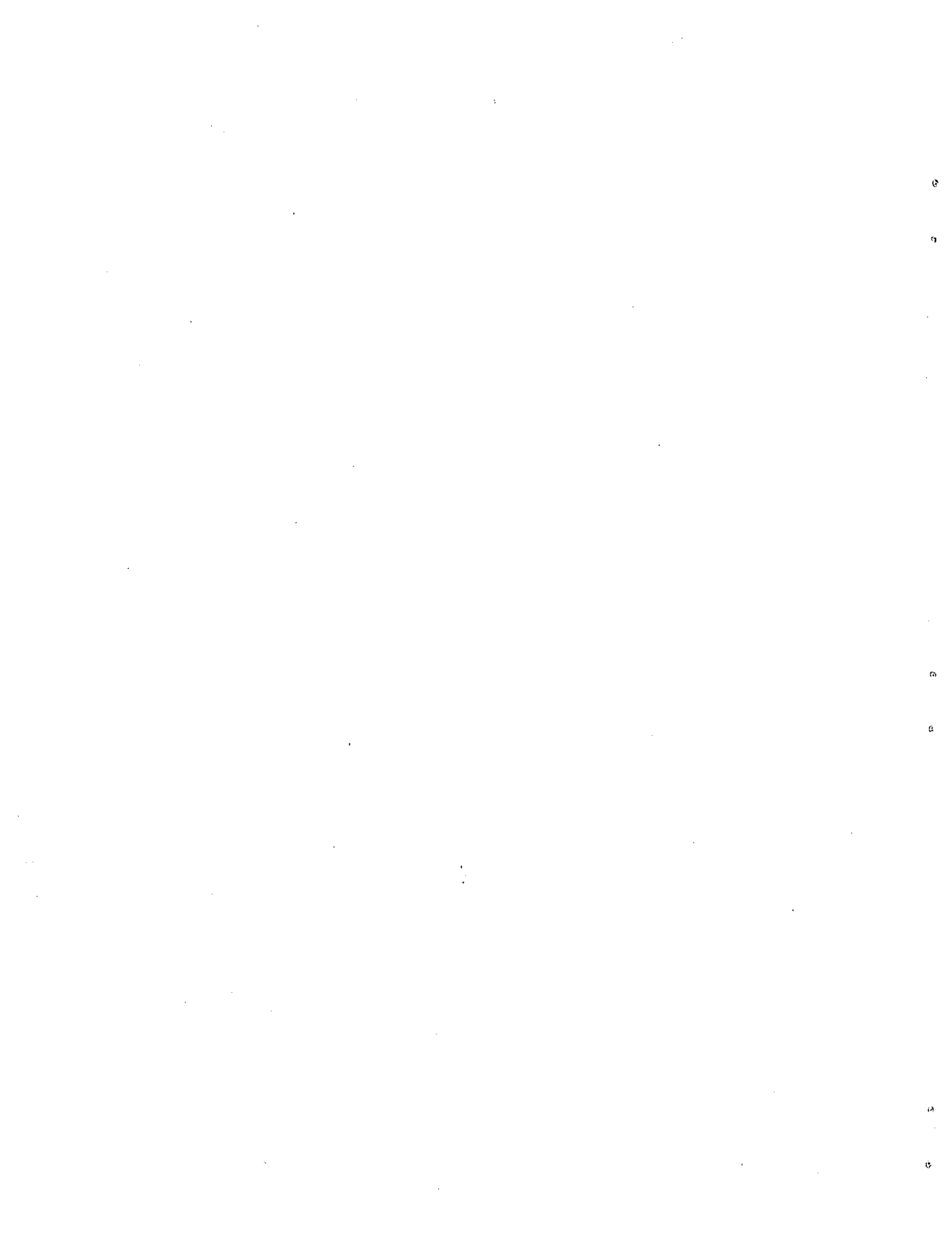
full acceptance

pm 9
.....
On behalf of the Government of Suriname

Ad referendum

W. de Souza
.....
On behalf of the Government of Trinidad and Tobago

ad referendum



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On behalf of the Government of Belize

ad referendum

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.....
On behalf of the Government of the Netherlands
Antilles

ad referendum

Witnessed and Certified:

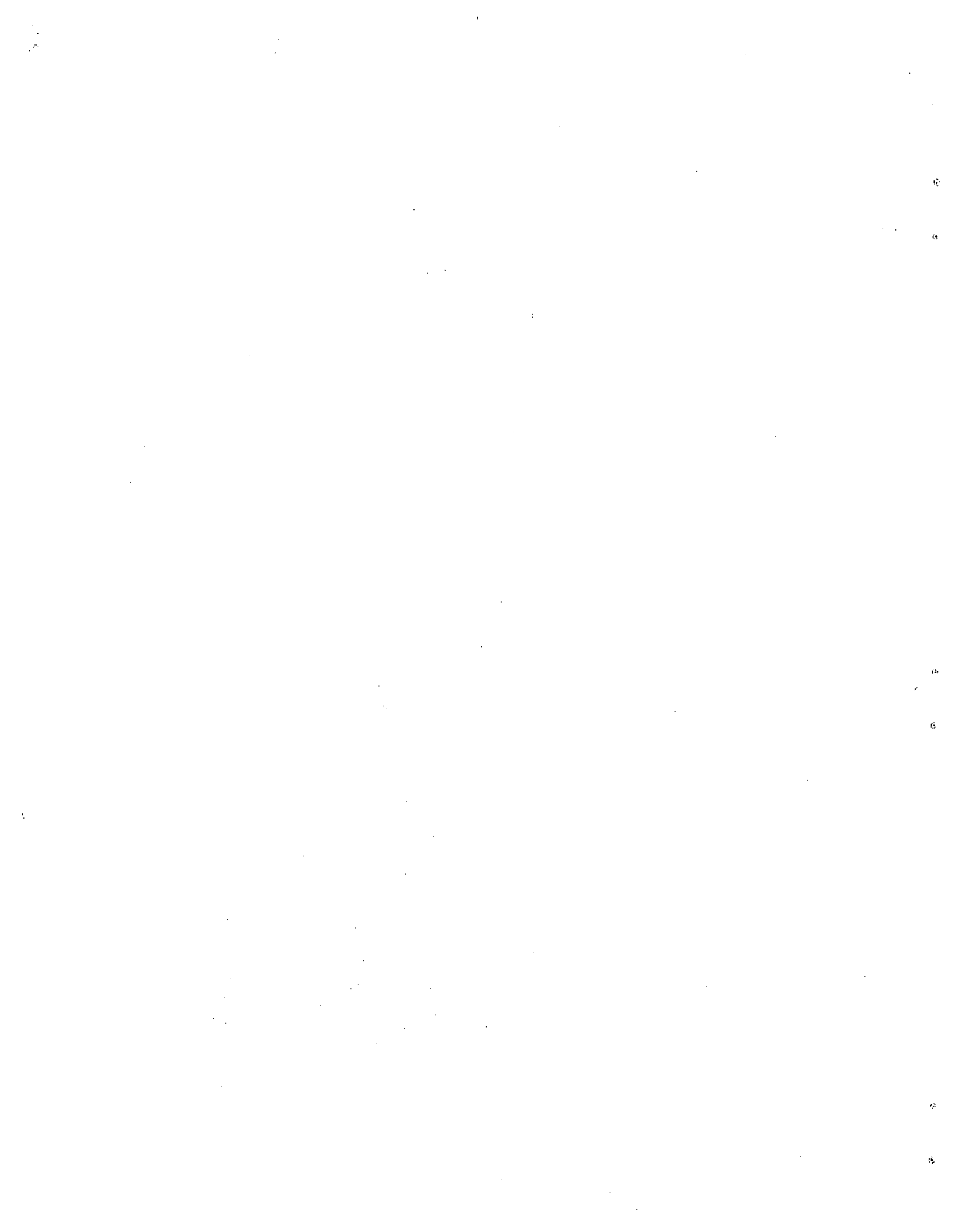
[Handwritten signature: S. St. A. Clarke]

S. St. A. Clarke
Director, Office for the Caribbean
United Nations Economic Commission for Latin America

In testimony:

[Handwritten signature: Alpedo Trevis de Oyague]

A. Picazo de Oyague
UNESCO Secretariat



APPENDIX I

LIST OF PARTICIPANTS

BAHAMAS	Prince A. Bonamy Senior Agricultural Officer Ministry of Agriculture
CUBA	Ramiro León Torras Jefe de Departamento Dirección de Organismos Económicos Internacionales (CECE)
DOMINICA	Mac Donald Alexander Principal Clifton Dupigny Technical College
DOMINICAN REPUBLIC	Fabio Herrera Cabral Embajador Director del Departamento de Asuntos Económicos del Ministerio de Relaciones Exteriores
GRENADA	James S.D. Pitt Chairman National Science Council
GUYANA	Dennis H. Irvine Vice-Chancellor University of Guyana and Chairman National Science Research Council
HAITI	Emile F. Toussaint Conseiller au Cabinet Particulier du Secrétaire d'Etat du Plan Jacques Lorthé Directeur Bureau National de Technologie
JAMAICA	Arnoldo K. Ventura Executive Director Scientific Research Council Irena Cousins Director of Consumer Protection Ministry of Industry and Commerce

Patrick Robinson (Legal Adviser)
Senior Assistant Attorney General
Attorney General's Department

Mervis Dohman
Economist
Ministry of Foreign Affairs

Arthur Ellis
Project Director
National Development Agency

Keith Gilfillian
Director of Research
National Housing Trust

Levant Cowan
Project Co-ordinator
National Development Agency

Raymund Stewart
Jamaica Bauxite Institute

SURINAME

Otwald Spong
Senior Lecturer
Faculty of Engineering
University of Suriname

TRINIDAD AND TOBAGO

Terrence Baden-Semper
High Commissioner of
Trinidad and Tobago in Jamaica

John A. Spence
Chairman
National Council for Technology
in Development
University of the West Indies

2. Associate Members of the Commission

BELIZE

Everal Waight
Permanent Secretary
Ministry of Education

3. Country Observer

NETHERLANDS
ANTILLES

Jan H. Wellen
Economist
Department of Economic Affairs

4. Inter-governmental Organizations

CARIBBEAN
COMMUNITY
SECRETARIAT

Carlyle A. Benjamin
Industrial Engineer

5. United Nations System

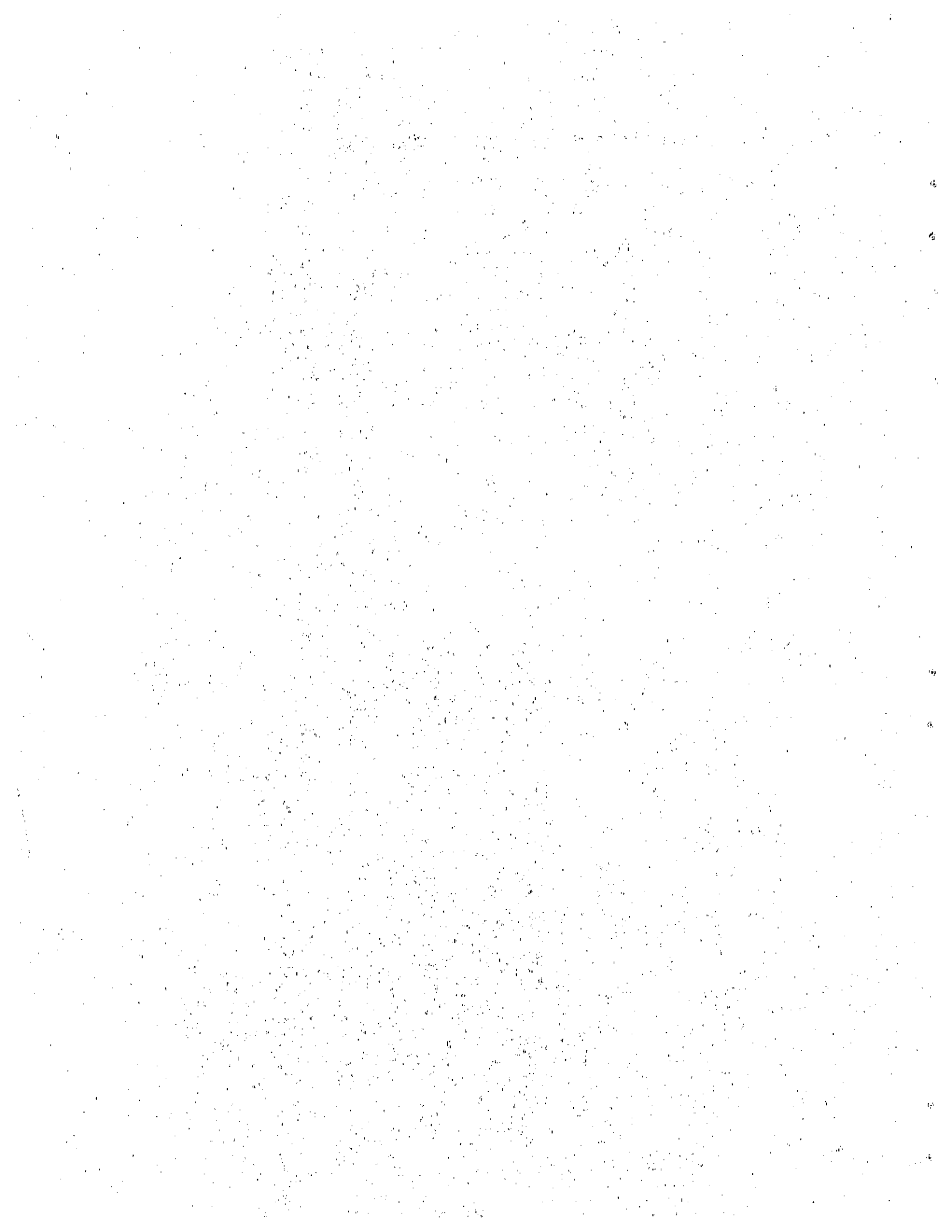
United Nations Educational, Scientific and Cultural Organization (UNESCO)

Hugh N.J. Cholmondeley
UNESCO Representative to the Caribbean

Alfredo Picasso de Oyague
Division of Science and Technology Policies

CEPAL SYSTEM

Silbourne St. A. Clarke
Eduardo Klinger
Elizabeth de Gannes



PROPOSED STATUTES
OF THE
CARIBBEAN COUNCIL FOR SCIENCE AND TECHNOLOGY
AS AGREED AT JOINT CDCC/UNESCO MEETING OF EXPERTS
ON THE CARIBBEAN COUNCIL FOR SCIENCE AND TECHNOLOGY
(11-13 December 1978, Port of Spain, Trinidad and Tobago)

CHAPTER I - PREAMBLE

Article 1

A Caribbean Council for Science and Technology (CCST) is hereby constituted in pursuance of decisions of the Caribbean Development and Co-operation Committee (CDCC).

Article 2

The Council will promote co-operation in the field of science and technology aimed at furthering the social and economic development of its members, including the implementation of provisions of the Constituent Declaration of the CDCC to promote efforts to co-operate in the mutual transfer of science and technology in order to facilitate the adaptation of imported technology and the development of domestic technologies and increase the bargaining power of the Caribbean countries in their relations with countries outside the area.

CHAPTER II - OBJECTIVES

Article 3

The Council shall pursue the following specific aims:

- (i) to implement CDCC objectives by designing and executing appropriate joint scientific and technological projects, and also advise the CDCC and its member countries on

scientific and technological issues
requiring attention;

- (ii) to identify institutions that could participate in the projects, and establish the mechanisms for co-operation;
- (iii) where no relevant institutions exist, to propose measures for the implementation of particular projects;
- (iv) to devise procedures for the effective dissemination of the results of Caribbean R+D projects, and their application in CDCC member countries and territories;
- (v) generally, to promote the establishment and strengthening of appropriate national and Caribbean organs and mechanisms for science and technology development and application.

CHAPTER III - MEMBERSHIP

Article 4

The Council is composed of members designated by governments comprising the CDCC.

Article 5

Each member country of the Council is entitled to designate two Council members, one of whom must be a scientist chosen by governments from amongst senior officials of national bodies responsible for science and technology policies, or of national science and technology research councils, or, where such bodies do not exist, from amongst leading scientists or engineers in the government sector, the universities, appropriate professional associations or the productive sector. A country may designate only one Council member if it so wishes, in which case he must be a scientist chosen in the manner described above. Voting at meetings shall take place in accordance with the provisions of Article 27.

Article 6

Council members are appointed by means of government communications addressed to the GDCC Secretariat. Such appointments may be for an indefinite period of time and may be revised at any time by the government concerned.

Article 7

A government may, if it so wishes, designate an alternate to its Council appointee(s).

Article 8

The Council may establish such specialized committees or ad hoc working groups as may be necessary. These will comprise recognized authorities in the particular field concerned. The Chairman of each such committee or working group shall be appointed by the Council.

CHAPTER IV - OFFICERS

Article 9

The officers of the Council shall be:

- The Chairman : elected annually at the end of the year's Regular Plenary Session.
- The Vice-Chairman : elected annually at Regular Plenary Session.
- The Honorary Treasurer : elected at Regular Plenary Session for three years and eligible for re-election.

Article 10

The Chairman, Vice-Chairman and Honorary Treasurer of the Council shall constitute the Council's Executive Committee and represent the Council between the Regular Plenary Sessions provided for in Article 19.

Article 11

The Executive Committee shall meet at least twice between Regular Plenary Sessions to review the Council's activities and to consider the draft Annual Report, the Agenda and the working documents of the next Regular Plenary Session.

Article 12

The Executive Committee shall be competent to act, in the name of the Council, in any matter of urgency which cannot be brought under consideration of the Council, and it shall report such action to the Council at its next meeting, informing it of the circumstances and implications.

Article 13

The Vice-Chairman and the Honorary Treasurer, in that order, shall replace the Chairman in all his duties if the latter should be absent from the region or otherwise impaired in the exercise of his duties.

Article 14

Meetings of the Executive Committee are convened by the Executive Secretary provided for in Article 15. In the event that any member of the Executive Committee cannot attend, a Council member will be co-opted by the Executive Secretary to replace him, on the basis of seniority of appointment to the Council.

CHAPTER V - SECRETARIAT

Article 15

The Council shall, as soon as its financial resources permit, establish an Executive Secretariat staffed by paid, full-time personnel as might be authorized by succeeding Regular Plenary Sessions. The Secretariat shall be headed by a duly qualified Executive Secretary. Until such time as this can be realized, the CDCC Secretariat shall act as interim CCST Secretariat.

Article 16

The Secretariat shall be responsible for:

- (i) the day-to-day technical, financial and administrative affairs of the Council;
- (ii) the relations of the Council with international governmental and non-governmental organisations as approved by the Council in Regular Plenary Session;
- (iii) the maintenance of the Council's accounts mentioned under Article 29 hereinafter;
- (iv) the submission, for approval by the Honorary Treasurer, at least one month before its presentation for acceptance by a Council Plenary Session, of the Annual Balance Sheet mentioned in Article 29 hereinafter;
- (v) the preparation of the draft Annual Report and draft Annual Programme and Budget;
- (vi) the preparation of all publications, reports, studies, surveys and any other written or audiovisual material required for the Council's operations;
- (vii) the convening and technical organisation of all meetings held under the Council's auspices.

CHAPTER VI - OPERATIONAL MECHANISMS

Article 17

To further the attainment of its objectives, the Council may:

- (i) institutionalize its operations and draw up an Annual Report and an Annual Programme and Budget;
- (ii) conclude appropriate agreements with governments of CDCC Members;

- (iii) conclude agreements with or establish close working relations with other interested Caribbean regional bodies, universities, scientific and technological organizations and professional associations and societies;
- (iv) make arrangements for co-operation with the United Nations, its Specialized Agencies, other entities of the United Nations system, and other appropriate national or international organizations.

CHAPTER VII - OPERATIONAL FUNCTIONS

Article 18

In addition to the five specific objectives enumerated in Article 3, the Council's Work Programme may include:

- (i) identification of priority scientific and technological activities suitable for regional co-operation;
- (ii) encouragement of the design and adaptation of technology to suit local circumstances;
- (iii) advice on the monitoring and control, where appropriate, of the transfer of science and technology;
- (iv) devising of measures and appropriate programmes, within selected fields, permitting a better utilization of the internal scientific and technological potential of Caribbean countries with special attention to the contribution of universities, R+D and technical institutes and scientific organizations or services;
- (v) promotion of the use of functional budgeting procedures by governments for scientific and technological activities;

- (vi) promotion of measures for enhancing the status of scientific researchers;
- (vii) action to foster the education and training of specialized scientific and technological auxiliary R+D personnel;
- (viii) action to raise the level of public awareness of the implications of science and technology for social and economic development;
- (ix) promotion of measures to stem the exodus of talent and qualified staff, and to attract Caribbean research scientists and engineers, and other Caribbean scientific and technological workers, for work in the region;
- (x) organization of symposia, seminars, workshops and conferences;
- (xi) arrangements for the dissemination of the results of its activities through publications and other ways;
- (xii) such other activities as may be consistent with its aims.

CHAPTER VIII - MEETINGS

Article 19

The Council shall meet in Regular Plenary Session once a year in a different member territory and the agenda of such meetings shall include, inter alia: consideration of the previous financial year's balance sheet; the Council's draft Annual Report; and the Council's draft Programme and Budget, provided for in Article 16, proposed by the Executive Secretary for the succeeding year.

Article 20

The Council's Annual Report and approved Programme and Budget shall be transmitted to the CDCC and to CDCC Member States.

Article 21

At the request of its Chairman or at least half plus one of its members, the Council may meet in Extraordinary Plenary Session.

Article 22

Regular or Extraordinary Plenary Sessions shall be convened and organized by the Council's Secretariat. Such meetings shall be presided over by the Chairman, the Vice-Chairman or the Honorary Treasurer, according to the availability and in that order. Regular Plenary Sessions must be convened with three months prior notice and Extraordinary Plenary Sessions with six weeks notice stating the agenda in each case.

Article 23

The First Plenary Session of the Council shall be convened by the CDCC Secretariat, in co-operation with UNESCO, as soon as six(6) CDCC member countries have designated their representatives in accordance with the provisions in Articles 5, 6 and 7, thus signifying their wish to form a part of the Council. The First Plenary Session shall elect its own Chairman, Vice-Chairman and Rapporteur and shall conclude with election of the Council's regular officers as provided for in Article 9.

Article 24

Each specialized committee or ad hoc working group shall be chaired by its designated Chairman (cf. Article 8 above) or, in his absence, by a participant designated by the committee or working group concerned.

Article 25

Appropriate regional and international governmental or non-governmental organizations with which the Council has entered into formal working relations may be invited by the Secretariat, with the Executive Committee's prior approval, to designate observers and/or technical advisers to meetings held under the Council's auspices.

Article 26

The Executive Committee shall decide on official representation of the Council at appropriate conferences, meetings or other events related to its aims and work and in which the Council is officially invited to participate. The Executive Committee shall report on its action in this regard, to the Council, at Plenary Sessions.

Article 27

A quorum shall be constituted by a half plus one of the member countries. Each member country shall have a single vote. All decisions at meetings held under the Council's auspices shall be taken by a simple majority vote of those present and voting. However, proposals for modification of the Statutes must be approved at a Plenary Session by a majority of two-thirds of those present and voting.

CHAPTER IX - FINANCES

Article 28

(a) The finances of the Council shall consist of:

- (i) Contributions from Member Governments, with additional support from organizations within the United Nations system and other institutions.
- (ii) Funds for projects sponsored or launched by the Council, and which qualify for assistance within the framework of activities of organizations of the United Nations system, or any other appropriate international, regional or national organization.

(b) The Council may establish a Special Fund for Scientific and Technological Development in the Caribbean, to be used particularly to assist priority R+D projects of an inter-regional nature, within the guidelines set down

by the Council. Regulations for the operation of the Special Fund must be laid down by the Council.

Article 29

The Council shall keep proper books of account and prepare an Annual Balance Sheet, properly audited. Funds received and disbursed under the Special Fund referred to in Article 28(b) shall be presented in a separate account.

Article 30

The Council's financial year shall run from 1 January to 31 December.

APPENDIX II

PROVISIONAL AGENDA FOR FIRST REGULAR SESSION
CARIBBEAN COUNCIL FOR SCIENCE AND TECHNOLOGY

1. Election of Officers for the meeting.
2. Approval of Agenda.
3. Regulations and Procedures of CCST.
4. Funding (member countries, external agencies, special fund).
5. Organization and Structure of CCST.
6. Guidelines for establishing the priorities and Work Programme.
7. Work Programme.
8. Consideration of Agenda for the Second Plenary Session.
9. Election of Officers of the Council.
10. Any other business.

