



UNITED NATIONS

ECONOMIC
AND
SOCIAL COUNCIL



GENERAL

E/CEPAL/CDCC/2
4 September 1975

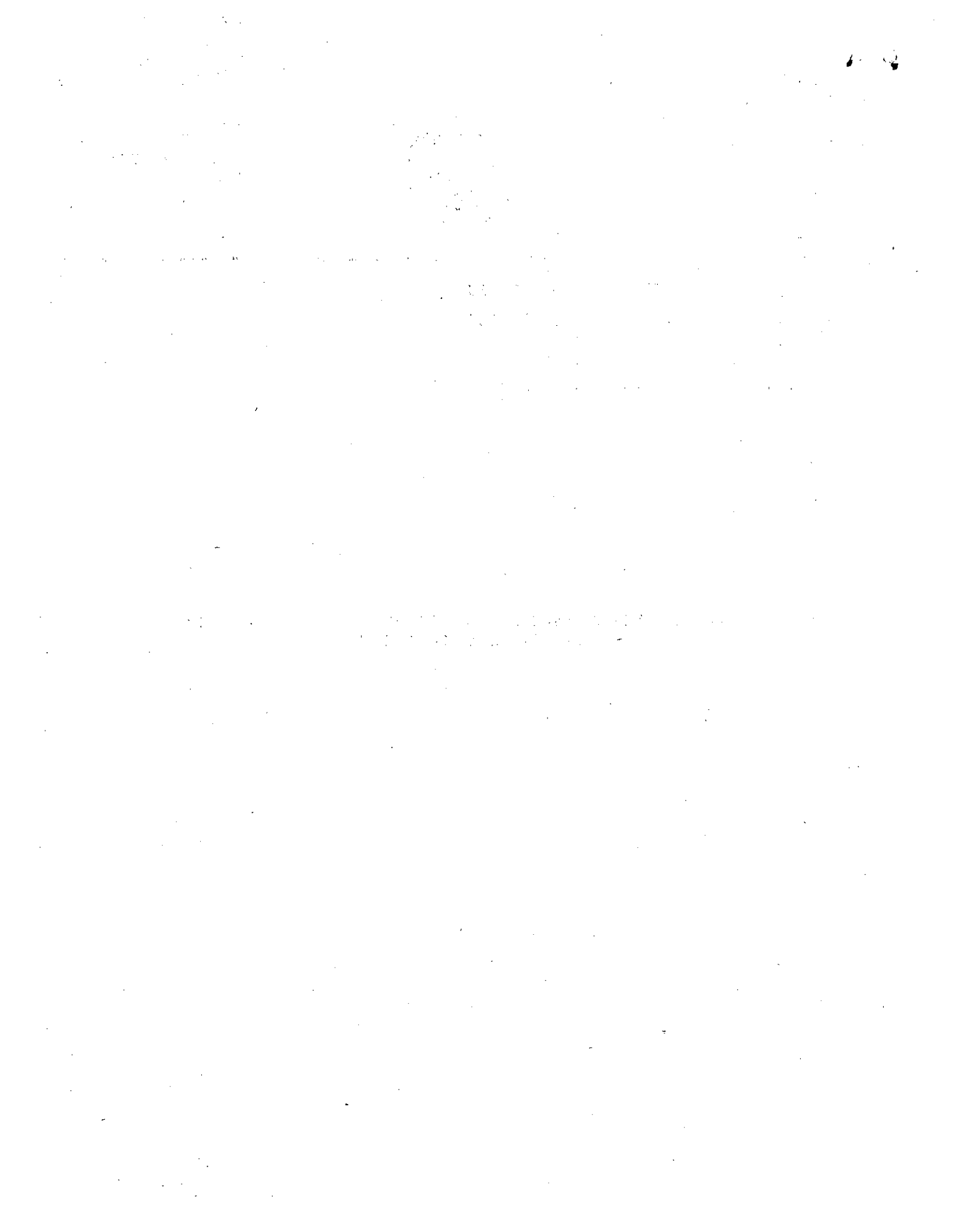
ORIGINAL: ENGLISH

ECONOMIC COMMISSION FOR LATIN AMERICA
CARIBBEAN DEVELOPMENT AND CO-OPERATION
COMMITTEE

First Session,
Havana, Cuba, 31 October to 4 November 1975

DRAFT RULES OF PROCEDURE OF THE CARIBBEAN DEVELOPMENT
AND CO-OPERATION COMMITTEE

75-10-2039



DRAFT RULES OF PROCEDURE OF THE CARIBBEAN DEVELOPMENT
AND CO-OPERATION COMMITTEE

(Established under resolution No 358 (XVI) of the Economic Commission for Latin America as a subsidiary body of the Commission. This resolution was approved by the Economic and Social Council at its 59th session.)

I. ORGANIZATION

Rule 1

The Caribbean Development and Co-operation Committee is a permanent subsidiary body of the Economic Commission for Latin America (ECLA), at the governmental level. As such the Committee should report to ECLA, which in turn will report to the Economic and Social Council. h/

Rule 2

The Committee shall be made up of the Ministers responsible for economic affairs of the Caribbean countries members of the Commission, as ex-officio members of the Committee.

In the event of any of the Ministers being unable to attend a meeting, he may be represented by an accredited alternate representative designated by his Government.

Rule 3

The Ministers may be accompanied by such alternate representative, advisers and experts as may be designated by their Government.

Such advisers and experts may represent their respective Ministers, and shall have the right to speak and to vote at any meeting of the Committee or its subsidiary bodies.

The Committee may, after discussion with any specialized agency concerned and with the approval of ECLA, establish such subsidiary bodies as it deems appropriate, for facilitating the carrying out of its responsibilities.

h/ In conformity with Decision 65 (ORG-75), the Council will not consider any report exceeding 32 pages.

Rule 4

The Governments of the Caribbean countries shall provide Ministers, their alternates and their advisers and experts with the usual credentials required for international meetings.

Rule 5

The Chairman of the Committee shall be the Minister responsible for economic affairs in the host country of the session.

He shall continue as Chairman between one session and the next.

Rule 6

If the Chairman of the Committee ceases to be the Minister responsible for economic affairs in his own country, the person who succeeds him in that post shall replace him as Chairman.

Rule 7

At each session the Committee shall elect a Rapporteur, who may be one of the Ministers, or the advisers or experts.

Rule 8

The Chairman shall participate in the meetings of the Committee in that capacity, and his country shall meanwhile be represented by an alternate delegate.

Rule 9

The Secretariat of the Economic Commission for Latin America shall act as the secretariat of the Committee.

II. FUNCTIONS

Rule 10

The functions of the Committee shall be as follows:

- (1) To act as a co-ordinating body for activities relating to development and co-operation and as a consultative organ of the Executive Secretary of ECLA;
- (2) To propose to the participating governments concrete measures directed towards the development of the Caribbean area and the greater co-ordination of the economies of the Caribbean countries, including the necessary co-ordination of their national, economic and social development programmes;
- (3) To indicate to the Secretariat which initiatives should be pursued towards the strengthening of co-operation between the Caribbean countries and the other countries members of ECLA and integration groupings of countries of the Latin American region;
- (4) To determine the carrying out of research and study in connexion with the objectives of strengthening Latin American economic integration and co-operation and dealing with social and economic development needs, especially in the relatively less developed countries of the region;
- (5) To discuss and approve the programmes and projects of technical co-operation of subregional and multinational nature to be carried out in the area, in particular in matters pertaining to the greater harmonization of the Caribbean economies.

/III. SESSIONS

III. SESSIONS

Rule 11

The regular sessions of the Committee shall be held once a year.

At these sessions, the Committee, with the concurrence of the Executive Secretary of ECLA shall determine the date and place of the next session, following a principle of rotation between the Member States.

The Executive Secretary of ECLA shall issue the notice of convocation of these regular sessions.

Rule 12

In addition to the annual sessions referred to in the preceding Rule, the Committee may hold other meetings, attended by the Ministers or their alternates, when this seems desirable from the standpoint of the continuity of the Committee's work.

In such cases, the Executive Secretary of ECLA, on his own initiative or at the request of any one of the members, shall issue the necessary notice of convocation, after consultation with the remaining members and in agreement with the Chairman of the Committee.

Rule 13

For sessions of the Committee or its subsidiary bodies not covered by budget provisions approved by the General Assembly of the United Nations, the host country should cover the cost of interpreters, translators, secretaries, interpretation equipment, mimeographs, meeting rooms, offices and such other facilities as may be necessary for the normal functioning of the meetings. A standard agreement should be signed between the host country and the secretariat on to the administrative arrangements for each session. For all other matters, the host country should comply with the principles set down in the convention on the Privileges and Immunities of the United Nations.

// Member States

[Member States of the Committee which have a controlling interest in airlines or merchant fleets should make available special facilities to the secretariat for travel on official missions between the countries that are members of the Committee in connexion with the work programme of the Committee and of its subsidiary bodies.]

Rule 14

A simple majority of the members of the Committee shall constitute a quorum for any meeting. Each country shall have one vote. Decisions may be approved by [a simple majority of the votes counted]. Abstentions from voting shall not affect such majority.

Rule 15

In other respects, the conduct of the discussions and the voting procedure shall follow the practice established in the ECLA rules of procedures.

Special note should be taken of ECLA's rule on the financial implications arising out of any resolution or decision of the Committee and its Sub-Committees that could not be met out of the resources available to the secretariat.

IV. THE SECRETARIAT

Rule 16

The Executive Secretary or his representative may at any meeting make either oral or written statements concerning any question under consideration.

Rule 17

The Executive Secretary shall be responsible for the necessary arrangements for meetings. At the beginning of each session, he, or his representative, shall present a report on the work done since the last meeting. In the periods between sessions, the Executive Secretary shall see that, as far as possible, the Governments of participating countries are kept informed of the progress of the work in hand.

Rule 18

The Executive Secretary shall ensure that at least thirty days before the commencement of each session, member Governments shall receive copies of the provisional agenda, and the reports and documents which are to be considered at the session in question.

This rule may be waived in the case of extraordinary meetings.

V. GENERAL PROVISIONS

Rule 19

The Committee may at any time amend the present Rules of Procedure, provided that the proposed amendments do not set aside the Terms of Reference and Rules of Procedure of ECLA.

1-1

